

The following information is important for former students wishing to re-enroll. Take time to read carefully. All sections of the application must be filled out completely. If a section is not complete, the application will be returned to you. This will delay the processing of the application.

Policy: Former graduate students who have not maintained continuous enrollment (summers excluded), but who are academically eligible to continue in the degree programs in which they were most recently enrolled, may be permitted to return into the degree program and major they were in when they last attended Clemson University Graduate School. No fee is required for re-entrance into the Graduate School.

RE-ENTRANCE

NONDEGREE: Re-entrance as a nondegree-seeking student is restricted to those who have previously submitted a nondegree graduate application and have enrolled as a nondegree student. It is intended for those who may benefit professionally from additional study at the graduate level. A re-entrance form is required if the student has not maintained continuous enrollment (summers excluded) after the initial nondegree application has been submitted and coursework taken. Nondegree students may not be candidates for advanced degrees and may not receive financial assistance. Should the student subsequently be admitted to a degree program, a maximum of 12 semester hours of graduate credit (non-degree and/or transfer) may be applied toward the degree. This classification is not open to international students.

Students who were not enrolled as a nondegree-seeking student within the past six years are considered new applicants and must submit a new application, application fee, and all supporting materials to the Office of Graduate Admissions, E-209 Martin Hall.

DEGREE: Former graduate students who have not maintained continuous enrollment (summers excluded), but who are eligible to continue in the degree programs in which they were most recently enrolled, may be permitted to return.

Students who were not enrolled within the past six years are considered new applicants and must submit a new application, application fee, and all supporting materials via <https://www.applyweb.com/clemsong/index.ftl> to the Office of Graduate Admissions, E-209 Martin Hall.

Students who have earned a graduate degree from Clemson and wish to pursue another graduate degree must apply through the Office of Graduate Admissions, E-209 Martin Hall.

Former graduate students who wish to return to pursue an undergraduate degree should contact the Registrar's Office, 102 Sikes Hall, for procedures.

TRANSCRIPTS

If you have attended another school since leaving Clemson and wish to transfer the credit hours, you should request a complete, official transcript be sent to the Office of Enrolled Student Services, 104D Sikes Hall.

LEGAL RESIDENCE

If the status of an applicant is such that South Carolina residence and domicile are not clearly apparent, a residence claim will require substantiation. Residency laws and forms are available at <https://www.clemson.edu/financial-aid/residency/> or by contacting the Office of Student Financial Aid, G-01 Sikes Hall, 864-656-2282. The application must be received two weeks prior to the term in which you plan to re-enroll.

NAME CHANGE

If your name has changed since you last attended Clemson, you must provide a copy of your marriage license, divorce papers, or name-change court order before your application can be processed or your name changed on your records. You may access the name change form at <http://www.registrar.clemson.edu/pdf/namechg.pdf>.

ADVANCE REGISTRATION AND PAYMENT

Once students are accepted for the fall, spring, or summer term, they are encouraged to enroll in courses and pay fees well in advance of the beginning of classes.

DEPARTMENT SIGNATURE

This form must be approved by the graduate program coordinator or the department chair and recorded in the Office of Enrolled Student Services, 104D Sikes Hall, before you may enroll in graduate courses.

ABOUT DIGITAL SIGNATURES: To use the digital signature features contained in this form (signing, saving, viewing, and printing), you'll need to SAVE the form to your computer or device and then open it using Adobe Acrobat Reader. Not all interactive features are functional when you open a PDF form within your web browser.

Please return completed form to
THE GRADUATE SCHOOL
E-108 Martin Hall Clemson, SC 29634-5713
864.656.2357 or 864.656.5202



GRADUATE REQUEST FOR RE-ENTRANCE

Nondegree Field of study:

Degree Degree sought/major:

Social Security number (required): XID#

Name: Last First Middle Suffix Date of birth:

Home address: Street/P.O. Box City State Zip code

Home telephone: Area code/number Email:

Mailing address: (if different from above) Street/P.O. Box City State Zip code

Date last attended Clemson: Clemson degree earned:

Name during last enrollment:

I plan to re-enroll: (check semester box, then indicate session or mini in the adjoining blank; see Academic Calendar, www.registrar.clemson.edu/html/Acad_Cal.htm)
Fall (session/mini) Spring (session/mini) Summer I (session/mini)
Summer II (session/mini) Year Other

Please account fully for your time since you last attended Clemson University. In chronological order include college attendance, employment, etc. If you need more space, use back of application.

Table with 4 columns: From month/year, To month/year, Name of college or university city/state, Place of employment or other city/state

I am am not a legal South Carolina resident. For definition of legal SC residency, see https://www.clemson.edu/financial-aid/residency/.

(SC residents only) I have been domiciled continuously in South Carolina since birth or since. If the status of an applicant is such that South Carolina residence is not clearly apparent, a residence claim will require substantiation.

I certify that the information provided on this application is correct and complete.

Signature: Date:

Department Chair signature:

Department Chair name (print): Date:

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