***Proposal Form Instructions***

Please complete the required form using ARIAL 10 pt. font.  Do not exceed the space allotted for each response (see character limitations for each element). If the proposal contains more information than requested (i.e., it exceeds the maximum length allowed or contains unrequested attachments), the proposal may be returned for revision, which may, in turn, delay the proposal’s progress.

When marking the appropriate response for the checkboxes, highlight the box, click on properties, and select “checked.”

For charts pertaining to employment opportunities, list of similar programs, curriculum, course descriptions, faculty, and student learning assessment, unused rows may be deleted to add space to previous rows; however, the chart cannot exceed the space allotted (i.e., it cannot continue onto the next page).

***For CHE Proposal related to Job Opportunities for Graduates***

***Please use the following state resources in addition to other state and federal sources of job placement/opportunities.***

**Economic Development Organizations**

SCIWay has one of the more comprehensive lists of economic development organizations, encompassing both local and regional groups. Examples:

• Central SC Alliance (Counties of Calhoun, Clarendon, Fairfield, Kershaw, Lexington, McCormick, Newberry, Orangeburg, Richland + City of Columbia)

• Charleston Regional Development Alliance (Counties of Berkeley, Charleston, Dorchester)

• Economic Development Partnership (Counties of Aiken, Edgefield, Saluda)

• Northeastern Strategic Alliance (Counties of Chesterfield, Darlington, Dillon, Florence, Georgetown, Horry, Marion, Marlboro, Williamsburg)

• Southern Carolina Regional Development Alliance (Counties of Allendale, Bamberg, Barnwell, Colleton, Hampton, Jasper)

• Upstate Alliance (Counties of Abbeville, Anderson, Cherokee, Greenville, Greenwood, Laurens, Oconee, Pickens, Spartanburg, Union)

Each provides varying levels of information, data, and/or downloadable reports on workforce and employment.

Also, the SC Dept. of Commerce has published a County Labor Market Analysis resource that has a two-page *Labor Profile* sheet on each county.

Source: Kris Finnigan, Ph.D., USC, Sept. 2015; John Lane, PhD, CHE Director of Academic Affairs