



Employment Application

Applying to:

- ☐ Madren Center
☐ James F. Martin Inn
☐ Walker Golf Course
☐ Pool

Interested in:

- ☐ Full Time
☐ Part Time

Work Desired:

- | | |
|---|--|
| <input type="checkbox"/> Front Desk | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Housekeeping/Laundry | <input type="checkbox"/> Accounting |
| <input type="checkbox"/> Pro Shop/Cart Staff | <input type="checkbox"/> Event Planner |
| <input type="checkbox"/> Golf Maintenance | <input type="checkbox"/> Info Technology |
| <input type="checkbox"/> Building/Grounds | <input type="checkbox"/> Lifeguard |

List Days/Hours Available:

- ☐ All Days/All Times, or ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat ☐ Sun
 Times _____

Applicant Information

Full Name: _____ Date: _____
Last, First Middle

Address: _____
Street Address/Apt #

City/State/ZIP Code

Phone: _____ Email: _____

Date Available: _____ Last 4 digits of Social Security No.: _____ Desired Salary: \$ _____

Are you a citizen of the United States? YES ☐ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Have you ever worked for this company? YES ☐ NO ☐ If yes, when? _____

Have you ever been convicted of a felony? YES ☐ NO ☐ If yes, explain: _____

Are you presently a student? YES ☐ NO ☐ Expected date of graduation: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

Other: _____ Address: _____
From: _____ To: _____ Did you graduate? YES NO
Degree: _____

References

Please list three professional references.

Full Name: _____ Phone: _____
Full Name: _____ Phone: _____
Full Name: _____ Phone: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Pronouns: _____