

2024 P-Card Cycle Deadlines

Cycle Dates	Deadline to Submit Report in Concur
11/28/2023 – 12/27/2023	Friday, 1/5/2024 by 4:30 p.m.
12/28/2023 – 1/27/2024	Friday, 2/2/2024 by 4:30 p.m.
1/28/2024 – 2/27/2024	Friday, 3/8/2024 by 4:30 p.m.
2/28/2024 – 3/27/2024	Friday, 4/5/2024 by 4:30 p.m.
3/28/2024 – 4/27/2024	Friday, 5/3/2024 by 4:30 p.m.
4/28/2024 – 5/27/2024	Friday, 6/7/2024 by 4:30 p.m.
5/28/2024 – 6/27/2024	Friday, 7/5/2024 by 4:30 p.m.
6/28/2024 – 7/27/2024	Friday, 8/2/2024 by 4:30 p.m.
7/28/2024 – 8/27/2024	Friday, 9/6/2024 by 4:30 p.m.
8/28/2024 – 9/27/2024	Friday, 10/4/2024 by 4:30 p.m.
9/28/2024 – 10/27/2024	Friday, 11/1/2024 by 4:30 p.m.
10/28/2024 – 11/27/2024	Friday, 12/6/2024 by 4:30 p.m.
11/28/2024 – 12/27/2024	Friday, 1/3/2025 by 4:30 p.m.