

**JUSTIFICATION FOR
CONTRACTS BETWEEN STATE AGENCIES**

In accordance with 11-35-710 of the South Carolina Consolidated Procurement Code and Budget and Control Board action of November 5, 1984:

A. CLEMSON UNIVERSITY (1) proposes to contract with _____ (2)
for the following goods or services:

B. _____ (3)

C. The determination of "Cost Justification" for this contract: _____ (4)

D. Estimated Cost Savings: \$ _____ (5)

E. I certify that this is not a Sole Source contract.

F. **NOTE :** This contract is subject to the Drug Free Workplace Act if the stated or estimated value is fifty thousand dollars (\$50,000) or more.

VALUE OF CONTRACT

AGENCY NAME AND ADDRESS

TERM OF CONTRACT

AUTHORIZED SIGNATURE

APPROVED MMO

TITLE

DATE APPROVED

DATE

- NOTES:**
- (1) Requesting Agency.
 - (2) Contractor Agency.
 - (3) List items giving full description and unit price (or) a full description of the services to be performed and price.
 - (4) This determination must relate to cost - a breakdown of elements; how cost was determined; the price is fair and reasonable.
 - (5) Estimated Total Potential Cost Savings.

DISTRIBUTION: Two (2) copies to the Materials Management Office. One (1) approved form will be returned. Use reverse side for continuation or use attachments. A copy of the contract agreement **must be attached** for review.