Interim Dean for Undergraduate Studies

As a member of the Executive Vice President and Provost’s executive leadership team, this position serves as the campus-wide leader and advocate for undergraduate education. In this role, the interim dean for undergraduate studies promotes the highest quality of teaching, scholarship and learning across the campus as well as academic success. Through leadership and collaboration, this position will directly impact and support the university’s strategic plan goal of achieving pre-eminence in undergraduate learning by enhancing student quality and performance and providing engagement and leadership opportunities for all students. Other areas of focus for this position include supporting academic advising, diversity and inclusion initiatives; honors coursework and undergraduate research activities; helping facilitate the adoption of new instructional technologies; enhancing the quality of undergraduate education by facilitating innovation and evaluation of teaching and learning.

Portfolio

Undergraduate Studies at Clemson University sponsors many innovative programs for student and faculty focused on enhancing the top-ranked Clemson student experience from initial recruitment through graduation. These include the Bridge to Clemson, FIRST Generation Success, Undergraduate Student Internship Program, and Summer Start. Additionally, an extensive list of units report directly to this position, including:

- Student Accessibility Services
- Cooperative Education
- Experiential Education
- Academic Success Center
- Science and Technology in Society
- Rutland Institute for Ethics
- University Testing and Education Center

Responsibilities of the position

- Serve as a leader and advocate for undergraduate education and students within the university and as a representative nationally;
- Initiate and engage strategic planning and implementation of university policies related to undergraduate education;
- Promote diversity and inclusion in the student body;
- Promote and support academic integrity; providing leadership and resources for both faculty and students;
• Promote diversity in undergraduate education in collaboration with internal and external partners;
• Represent Clemson University with the State Department of Education’s Commission on Higher Education.

Qualifications

The successful candidate must possess substantial experience leading undergraduate academic programs in an administrative position; and hold rank of full professor with tenure within an academic unit of the university. In addition, the candidate will bring to this position:
• A demonstrated ability to accomplish goals and objectives through innovation and collaboration;
• A demonstrated passion for providing an unparalleled undergraduate academic experience;
• Evidence of administrative leadership as well as a high-energy level and drive to get things done.

Salary

The salary is competitive and commensurate with qualifications and experience.

Applicant Review

Confidential applications and nominations will be accepted until the position is filled. For best consideration, applications and nominations should be provided by Friday, September 10, 2021.

How to Apply

Application materials should include a letter (maximum of two pages) addressing how the candidate’s experiences match the position requirements and a curriculum vitae. Submission of materials as PDF attachments is strongly encouraged. Final candidates will be asked to provide a list of references. Confidential inquiries, nominations, and application materials should be directed to:

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