



Information Systems Confidentiality and Security Statement

The iROAR system, Slate CRM system, and related information systems are committed to the security and privacy of data in order to keep the trust of the Clemson University community. When security or privacy is compromised, confidence in the system is jeopardized and legal liability may be created for the University and for the employee responsible for the compromise. By signing this form, I acknowledge that I understand the following:

SECURITY & PRIVACY

1. iROAR, Slate, and related information systems cannot effectively serve the University when any employee loses the trust of those we serve.
2. Your access in iROAR, Slate, and related information systems may have privileges to material and information that is designated as confidential by State or Federal law. Access to this material is not authorization to disclose it.
3. Unauthorized release or sharing of confidential information from files, electronic data, notes, conversations, personal observations or knowledge as a result of your access or participation in iROAR, Slate, and related information systems will be referred to Clemson University Human Resources for disciplinary evaluation, which could result in discipline against me, up to and including immediate termination and/or legal action.
4. Everyone utilizing/accessing iROAR, Slate, and related system data shares the responsibility for the security, integrity, and confidentiality of information. Likewise, individuals are responsible for maintaining their FERPA training and acknowledgements annually.
5. Everyone with privileged access to iROAR, Slate, and related information systems is required to sign this Confidentiality Statement acknowledging responsibility. A copy of the signed Information Systems Confidentiality Statement will be retained in the individual's electronic file.

I certify that I have read and understand and will abide by the above statements to the best of my ability. I understand that any breach of the confidentiality principles described in this Confidentiality Statement could result in discipline against me, up to and including dismissal and legal action.

Date

Signature

Printed Name

CUID Number: C