

Grants and Contracts Administration Newsletter

March 2014



Guidance



Communication



Announcements

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ALSO OF INTEREST



3/17/2014 - CLEAR deadline (45 day)

3/26/2014 - "What Happens After I Receive an Award?" Workshop, 302 Academic Success

Letter from the Director

Our last PAWS meeting was beneficial and educational for most of us. We owe a big THANK YOU to Mack Howard for his presentation on foreign nationals. If anyone would like to have other knowledgeable representatives on campus present a topic at a PAWS meeting, please let me know.

Robert H. Hood

Foreign National Payments

Payments made to a foreign national (non-resident alien) for activities occurring within the U.S. may be taxable under the IRS Revenue



IN OTHER NEWS

Changes in GCA Fiscal Manager Sponsor Assignment

Effective March 1, 2014, changes were made to GCA Fiscal Manager sponsor assignment. Please see the [GCA Sponsor Assignment page](#) for the revised listing.

As a reminder, sponsor assignment in GCA is based on subclass.



Checks Received for Fund 20 Projects

Any checks for fund 20 projects should be logged

Center, 9:30-10:30 a.m.

4/7/2014 - March Error Clearing Deadline

5/5/2014 - April Error Clearing Deadline

5/22/2014 - University-wide Post Award (PAWS) Meeting, 118 Academic Success Center, 1:30-2:30 p.m.

6/4/2014 - May Error Clearing Deadline

GCA Fun Fact

Can you guess which GCA staff member this is?



GCA Fun Fact Answer:

Roberta Elrod!!!

Code.

Policy and Procedure regarding these activities are located in the **Finance Division Business Manual**.

Questions regarding policy or payment procedures should be directed to Mack Howard, Director of International Employment, at 864-656-5589.

Addition of New Incentive Card Account Codes



Two new account codes have been added to Clemson's Chart of Accounts to identify incentive card purchases.

7550 - PARTSP - Participant Support budget line

7312 - OTHER - No Participant Support budget line

Revised supplemental information pertaining to Participant Support (PARTSP) will be included as an attachment (copy attached) with each award notification when PARTSP is budgeted.

Project Number Sequence

Fund 20 project numbers are fast



approaching the end of our current naming convention. After reaching 20x9999, project numbers will begin as follows:

201xxxx - No Cost Share

when they are received and then hand-delivered to the GCA office at 321 Brackett Hall.

GAD Corrections

Corrections which affect Graduate Assistant Differential (GAD) should be sent to Roberta Elrod (elrodr@clermson.edu) for forwarding to Accounting Services.



Remaining Budget Balances at Project End

Be wary of processing corrections after the project end date. This could give the appearance of "zeroing out" remaining budget balances.

If corrections after the project end date are necessary, be sure to provide an adequate explanation.



If you know of someone who may benefit from the information contained in the GCA newsletter, please feel free to share!

Contact name and e-mail address should be provided to Stephanie Duncan at

202xxxx - Cost Share

Cost share accounts will be set up according to the primary award number (152xxxx, 142xxxx, 122xxxx, 102xxxx, etc.). Any conflicts with existing project numbers will be resolved on a case-by-case basis.

sduncan@clermson.edu
for addition to the
recipient list.

You are receiving this newsletter because you are a member of the
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The GCA Post-Award
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