

Guidance



Communication



Announcements

TABLE OF CONTENTS

- Letter From the Director
- Revised Cost Sharing Policy
- Sponsored Projects Aging Reports
- Account Codes Not Typically Used on Sponsored Projects

ALSO OF INTEREST



10/07/2015 - September Error Clearing Deadline

10/12/2015 - Fall Break

11/04/2015 - October Error Clearing Deadline

11/19/2015 - University-Wide Post Award (PAWS) Meeting; 1:30-2:30; 118 Academic Success Center

Continued on Page 2

LETTER FROM THE DIRECTOR

Our FY2015 audit is near completion but we have not received the audit report yet. Thanks to everyone who provided documentation when the auditors or I requested it.

Happy Fall to Everyone!

Robert A. Elrod



Revised Cost Sharing Policy

The revised [Clemson University Cost Sharing Policy](#) was presented at the Research Administration Forum held on September 8, 2015.

The policy includes definitions of mandatory and voluntary cost share, responsibilities, and sanctions for noncompliance.

The Vice President for Research must approve **all** requests for cost share that commit institutional resources.

Additional information is provided in the attached Cost Share document.

IN OTHER NEWS

GCA Essential Tools

Information beneficial to sponsored project administration, including Policies, Procedures, Forms, etc., can be found on the GCA website ([GCA Essential Tools](#)).



Export Control

Clemson University is subject to federal export control regulations. Tami Hemingway, Clemson's export control officer, is able to provide additional education concerning these requirements.

Contact the Export Control office at 864-656-4084 or theming@clermson.edu for more information.



*Upcoming Events,
Continued*

11/26/2015-11/27/2015 -
Thanksgiving Break

12/03/2015 - November
Error Clearing Deadline

12/21/2015-12/25/2015 -
Christmas Break

Summer CLEAR reports
will be made available
during September 2015.
Check the [GCA website](#) for
dates.



Whose grandson is
this future Tiger?



Frances Brown!!!

Sponsored Projects Aging Reports

Aging reports are available at the beginning of each month. These reports are distributed to GCA Fiscal Managers on the first day of each month.

Aging reports will be made available to ADRs and college post-award contacts seven days later.

The following public queries may be used to view invoice status updates:

SPAA_CONVERSATIONS_ALL_PROJS
SPAA_CONVERSATIONS_CUST
SPAA_CONVERSATIONS_ITEM
SPAA_CONVERSATIONS_ONEPROJ

Account Codes Not Typically Used on Sponsored Projects

The account codes below should not typically be used on sponsored projects. Exceptions may be made on a case by case basis.

7022 - Official Functions & Events

7026 - Membership Dues

7217 - Classroom Supplies (use on INSTR)

7218 - Miscellaneous Supplies (if used for technical aspect of project, code as 7202)

7201 - Office Supplies (if used for technical aspect of project, code as 7202)

7332 - Refreshments

7341 - Business Meals & Entertainment

Cost Share Confirmation

At project closeout, both total direct costs *and* total cost share fulfilled must be verified in writing.



We want to include our readers in future editions of the GCA Newsletter!

Send your noteworthy personal or professional events, accolades, etc. for publication to [Gina Cofield](#), [Lori Martin](#), or [Stephanie Duncan](#)!



If you know of someone who may benefit from the information contained in the GCA newsletter, please feel free to share!

Contact name and e-mail address should be provided to Stephanie Duncan at sduncan@clemsn.edu.