

Tiger Alliance Graduate Assistant

The mission of the Tiger Alliance Program at Clemson University is to establish a college-going culture among Black, Latino and Hispanic students in families from the Upstate of South Carolina through academic enrichment, developing leadership skills and increasing college preparedness.

Qualifications: Individuals applying for this position must be accepted for full-time graduate study at Clemson University. Tiger Alliance seeks passionate and energetic candidates who have an interest in helping pre-collegiate youth of color prepare for and succeed in college as well as advising current college students on Clemson's campus. A successful candidate must have effective communication and organization skills, experience working with multicultural students and have a passion for equal access to education. A two-year commitment is preferred. Start date would ideally be May 27, 2019, but this is flexible!

Academic Year Responsibilities Include:

- Assist Associate Director in recruiting, selecting, training and coordinating college student ambassadors for the fall, spring and summer semesters
- Develop and implement on-site mentoring programming for all partner schools
- Work with Associate Director to plan college trips, college fairs and other events for TA students
- Represent TA at events and fundraisers, talk to donors and potential donors
- Maintain social media accounts for TA
- Administrative duties associated with data collection and evaluation

Summer Responsibilities Include:

- Coordinate and assist with the implementation and evaluation of summer enrichment program (four weeks)
- Co-teach CU 101 course to all students with Associate Director
- Help plan and participate in Student Ambassador training
- Assist with office duties and administrative tasks
- Live on campus with students and staff

Other information:

- Requires occasional night and weekend hours
- Must have a valid driver's license and pass a background check before hired

Stipend: \$14,000 yearly stipend for 12th month position, 28hrs/week

Primary Contact: Matthew J. Kirk, Associate Director; mjkirk@clemsn.edu; 864-656-9553

Department: Office of College Preparation and Outreach