

Add Undergraduate Course

150

Course Attributes

Subject Abbreviation: ACCT-Accounting Catalog Title: Special Topics Additional Fee?
 Course Number: 2990 Transcript Title: Special Topics Justification
 Effective Term: Fall 2017 Cross-reference(s):
 College: Business Grade Mode: Standard Letter
 Department: School of Accountancy

Form

User ID: mendonc Name: Michael Mendonca
 Date: 03/27/2017 Number: 29774

Hours

Fixed Credit Course
 Credit Hrs Contact Hrs

Variable Credit Course
 Credit Hrs Contact Hrs

Min	Max	Min	Max
1	3	1	3

Rationale for Add Course

- Strengthen Program Requirement(s)
- Alignment of Student Learning Outcomes
- Alternative Delivery of Content
- Improve Time to Degree
- Evolution of the Discipline
- Changing Prerequisites
- Address DWF Rates
- General Education Modifications
- Other (Please specify.)

Schedule Types

- Field Course
- Independent Study
- Internship
- Lab No Fee
- Lab With Fee
- Lecture
- Other
- Seminar
- Studio
- Tutorial

Course Modifier

- Variable Title
- Creative Inquiry
- Repeatable

Max Credits: 6

Projected Enrollment

Year 1: 5
 Year 2: 10
 Year 3: 15
 Year 4: 20

Evaluation

Undergraduate

A	90	-	100
B	80	-	89
C	70	-	79
D	60	-	69
F	<		60

Each special topics course would have specific evaluation criteria.
 Sample Course
 Assignments - 70%
 Exam -10%
 Final Exam - 20%

Catalog Description

ACCT 2990 Special Topics 1-3(1-3) Examination of timely topics important to student success in the Accounting and/or Business fields. May be repeated for a maximum of six credits, but only if different topics are covered. Preq: Sophomore standing and consent of instructor.

Prerequisite(s) Corequisite(s)
 Sophomore standing and consent of instructor.

Required course for students in

N/A

Statement of need and justification based on assessment of student learning outcomes

The School of Accountancy would like to add a 2000-level Special Topics course option. This course option would allow the department to teach courses we deem necessary for student advancement and react quickly to changes in the business environment. If the requirement is enduring we will update our curriculum while simultaneously teaching the course.

Textbook(s)

Variable to meet specific requirements for course topic.
 Sample course textbook: Business Etiquette, 2nd Edition by Sue Fox (ISBN: 9780470147092)

Learning Objectives

Variable to meet course requirements.

Sample course objective:

To help students develop their "soft skills" for success in a business environment. Students will be able to:

1. Oral and written communication - write professional emails, resumes with impact, speak professionally with peers, recruiters and supervisors

2. Understand different personality types (MBTI®), the value of each and how to work with different personality preferences
3. Prepare for careers - understand how to engage with recruiters, network and job hunt
4. Improve problem solving and team work through Outdoor Lab exercises
5. Better understand office culture/etiquette with role playing exercises

Topical Outline

Variable for course.

Sample course topics:

Identify "soft skills"

Personality assessment-Myers Briggs Type Indicator

Networking/Job Hunting

Communication skills

Teamwork/Problem Solving - Outdoor Lab



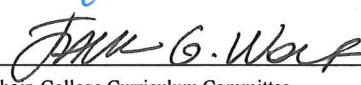
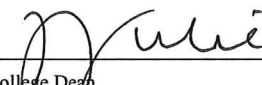
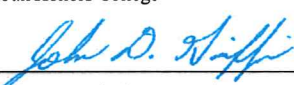
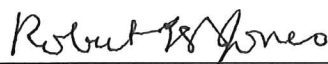
Professional Office Culture

Duplication (if applicable)

N/A

Syllabus

Upload File: [Syllabus - ACCT 2990 - Business Soft Skills-20170314121605.docx](#)

	3/27/17 Date
Chair, Department Curriculum Committee	
Department Chair	3/27/17 Date
	3/27/17 Date
Chair, College Curriculum Committee	
College Dean	3/27/17 Date
Director, Calhoun Honors College	
Chair, Undergraduate Curriculum Committee	4/7/2017 Date
Chair, Graduate Curriculum Committee	
Provost	8/24/17 Date
President	 Date