**STUDENT CHECK LIST**

**If student applying as Independent:**
- Parent/spouse/guardian form completed and notarized (must turn in original form)
- Parent/spouse/guardian will need to turn in Federal taxes showing parent does not claim student (all income and social security information may be blocked out)
- Student form completed and notarized (must turn in original form)
- Copy of student’s driver’s license (if a renewal and original date does not show on driver’s license, please provide a copy of your 3 year driving record from the SC Department Of Motor Vehicles)
- Copy of student’s identification card (if no driver’s license)
- Copy of student’s vehicle registration for all vehicles owned (If you do not have the original vehicle registration please provide a copy of your official vehicle report from the SC Department of Motor vehicles)
- Student’s rental agreement for past year and current year
- Student’s closing statement on home (if own) and current property tax if you have owned the home more than 2 years
- Student’s full time employment letter if applicable (**see statement below, only needed if have not met the twelve month requirement)
- Student’s year to date earnings
- Student’s Federal and State taxes (most recent filed, if filed state taxes as part year resident please provide schedule NR/PR and if filed in two states a copy of both states taxes)
- Student’s documentation of Financial Aid if from another school or if they were from a Private Financial Institution that did not go through Clemson (in the twelve months prior to the term you are wanting in-state tuition and fees)
- If you are a permanent Resident of the United States please provide a copy of your permanent resident card
- Copy of Alien Registration Card (I-94) or Visa, please provide a copy (if applicable)
- If you are married and are dependent on your spouse and you have been married for less than 12 months, please provide a marriage certificate
- Spouses full time employment letter if applicable (**see statement below)
- If Military: provide a copy of your most current orders, Leave and Earning Statement, and Military Declaration of Domicile

**If student is applying as dependent:**
- Student form completed and notarized (must turn in original form)
  **Student will not need to turn in any further documentation**
- Parent/spouse/guardian will need to follow instructions on Parent Check List for student applying as dependent

**Full time employment letters must be on company letter head and the Statement must:**
1) verify full time employment;
2) specify number of hours worked per week;
3) state original date of employment in South Carolina;
4) specify length or term of employment; if indefinite, please indicate. Regardless of employment status, provide a current verification of year-to-date income totals.