RESIDENCY APPLICATION
STUDENT FORM

This form is to be completed by students who are seeking to establish eligibility to pay the in-state rate on tuition and fees at Clemson University. The form should be completed, signed, notarized and returned to the address below no later than the day before classes begin for any semester for which the student is attempting to qualify to pay the in-state rate on tuition and fees. Please note that a Parental/Spouse/Guardian form is also required for students under 24 years of age in order to complete the application process.

Determination of residency status will be made on the basis of the South Carolina Code of Laws and regulatory guidelines promulgated by the South Carolina Commission on Higher Education.

PLEASE RETURN THIS ORIGINAL FORM NOTARIZED TO: Office of Student Financial Aid Clemson University G-01 Sikes Hall Clemson, SC 29634

Please check ONE of the following:
☐ Continuing Undergraduate Student  ☐ Incoming Freshman Student  ☐ Transfer Student  ☐ Graduate Student

PERSONAL INFORMATION

1. Applicant’s Name: ________________________________________________________________________________
   LAST                                                            FIRST                                                                  MIDDLE  (Preferred)

2. Clemson University XID: _________________________  E-Mail Address: _______________________________________

3. In what category are you requesting residency status? Please check ONE of the following:
   ☐ Independent Student  ☐ Dependent of: __________________________ Relationship? __________________

4. Date of Birth: ______________________   Age: __________  Marital Status: __________________

5. Phone where you can be reached: _______________________
   Can a message be left at this number? __________

6. Address: Present ________________________________________________________________________________
   (how long have you lived here) __________
   Permanent __________________________________________
   Do you, the student, own the home in which you presently live? ☐ YES ☐ NO
   Do you, the student, rent the home in which you presently live? ☐ YES ☐ NO
   List all addresses where you have lived during the past two years and the date you lived at each (not including the above address).

   ADDRESS  DATES
   ________________________________________________________________________________
   ________________________________________________________________________________

7. For what semester are you requesting in-state tuition to begin? __________________________

8. Have you applied for in-state tuition before? ☐ YES ☐ NO
   If yes, When? _____________________________________
9. Why did you come to South Carolina and what are your plans after graduation? ____________________________________________________________

10. Do you plan to remain in South Carolina after college graduation? ☐ YES ☐ NO

11. Please list schools attended in the past five years, and include dates of attendance (including study abroad).

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12. Are you a citizen? ☐ YES ☐ NO

13. Are you a permanent resident of the United States? ☐ YES ☐ NO

What is your nationality? _________________________________

IF YOU ARE UNMARRIED AND are 24 years old or younger, PLEASE ANSWER QUESTIONS #14 to #17 (IF NOT SKIP TO #18)

14. What is your parents’ marital status? ____________________ If your parents are divorced, was any court order made assigning you to the custody of either parent? ☐ YES ☐ NO If yes, to whom? ____________________________

15. Name of custodial parent(s) and their present address: ________________________________________________________________

16. Does either parent contribute to your support?______________________________

17. Did either parent claim you as a tax dependent on the last Federal Income Tax Return filed? ______________

IF YOU ARE MARRIED, PLEASE ANSWER QUESTIONS #18 TO #22 (IF NOT SKIP TO #24)

18. If you are married please give full name of spouse (if wife, include maiden name) and present address: ______________

19. Spouse’s last home address: ____________________________

20. Is your spouse dependent upon you (are you his/her predominant source of financial support)? ☐ YES ☐ NO

21. Are you dependent upon your spouse (is he/she your predominant source of financial support)? ☐ YES ☐ NO

22. Spouse’s place of employment: ____________________________ ☐ Full-time ☐ Part-Time

EMPLOYMENT AND FINANCIAL DATA

23. Are you employed? ☐ YES ☐ NO If yes, by whom? ____________________________

24. Dates of employment: ____________________________ ☐ Full-time ☐ Part-Time ☐ SC Company? ☐ YES ☐ NO

25. What is your present predominant means of financial support? ________________________________________________________
26. If you are financially independent, for how long? ____________________________________________

27. Did you file a Federal Income Tax Return as an independent person? □ YES □ NO. Did you file South Carolina State Tax Return as a SC resident? □ YES □ NO

MISCELLANEOUS DATA

28. Do you have a valid South Carolina issued state ID card? □ YES □ NO

29. Do you have a valid South Carolina driver's license? □ YES □ NO
   Is your license a renewal of a previously issued South Carolina license? □ YES □ NO

30. Do you own a motor vehicle? □ YES □ NO
   If yes, is it registered in South Carolina? □ YES □ NO
   Is this registration a renewal of a previously issued South Carolina Motor Vehicle Registration? □ YES □ NO
   Have you recently purchased this vehicle? □ YES □ NO
   If yes, date purchased: ______________________

31. List all vehicles that you currently own and what state they are registered in:

   Vehicle Make/Model       State
   __________________________________________________________________________
   __________________________________________________________________________

DECLARATION OF DOMICILE

Domicile denotes your true, fixed and permanent home and place of habitation. It is the place where you intend to remain and to which you expect to return when you leave, without intending to establish domicile elsewhere.

Penalty: Willful misrepresentation of fact in an attempt to gain residency improperly may result in tuition and fees past due and unpaid to be charged, plus interest at the rate of eight percent (8%) per annum, plus a penalty in the amount of twenty-five percent (25%) of the non-resident tuition and fees for one semester.

(1) I ________________________________ declare under oath:
   (a) My birth date is ______________________
   (b) I established my domicile in South Carolina on __________________
   (c) I reside at ____________________________________________________________

(2) I have read the definition of domicile and the penalty prescribed for willful misrepresentation appearing above.

NOTARIZATION REQUIREMENT

__________________________________________________________
Signature of Student

State of ___________                 County of __________________

Subscribed before me this ________ day of ____________________________, 20___

__________________________________________________________
My Commission Expires __________________

Notary Public

Notary Seal

Revised 3/2015

OFFICE OF RESIDENCY CLASSIFICATION
STUDENT CHECK LIST

If student applying as Independent:
- Parent/spouse/guardian form completed and notarized (must turn in original form)
- Parent/spouse/guardian will need to turn in Federal taxes showing parent does not claim student (all income and social security information may be blocked out)
- Student form completed and notarized (must turn in original form)
- Copy of student’s driver’s license (if a renewal and original date does not show on driver’s license, please provide a copy of your 3 year driving record from the SC Department Of Motor Vehicles)
- Copy of student’s identification card (if no driver’s license)
- Copy of student’s vehicle registration for all vehicles owned (If you do not have the original vehicle registration please provide a copy of your official vehicle report from the SC Department of Motor Vehicles, if this is a newly purchased vehicle provide a copy of the purchase agreement/bill of sale)
- Student’s rental agreement for past year and current year
- Student’s closing statement on home (if own) and current property tax if you have owned the home more than 2 years
- Student’s full time employment letter if applicable (**see statement below, only needed if have not met the twelve month requirement)
- Student’s year to date earnings
- Student’s Federal and State taxes (most recent filed, if you filed as a part year resident on state provide schedule NR/PR and if you filed State taxes in two states please provide both states taxes)
- Student’s documentation of Financial Aid if from another school or if they were from a Private Financial Institution that did not go through Clemson (in the twelve months prior to the term you are wanting in-state tuition and fees)
- If you are a permanent Resident of the United States please provide a copy of your permanent resident card
- Copy of Alien Registration Card (I-94) or Visa, please provide a copy (if applicable)
- If you are married and are dependent on your spouse and you have been married for less than 12 months, please provide a marriage certificate
- Spouses full time employment letter if applicable (**see statement below, only needed if have not met the twelve month requirement)
- If Military: provide a copy of your most current orders, Leave and Earning Statement, and Military Declaration of Domicile

If student is applying as dependent:
- Student form completed and notarized (must turn in original form)
  **Student will not need to turn in any further documentation**
- Parent/spouse/guardian will need to follow instructions on Parent Check List for student applying as dependent

**Full time employment letters must be on company letter head and the Statement must: 1) verify full time employment; 2) specify number of hours worked per week; 3) state original date of employment in South Carolina; 4) specify length or term of employment; if indefinite, please indicate. Regardless of employment status, provide a current verification of year-to-date income totals.