



RESIDENCY APPLICATION
Dependent Form

Determination of residency status will be made on the basis of the South Carolina Code of Laws and regulatory guidelines promulgated by the South Carolina Commission on Higher Education. The deadline for this application is July 1 for fall, November 1 for spring and the day before classes begin for summer 1. Typically it takes between 6 to 8 weeks for an application to be reviewed. This form is intended to be completed by the parent, spouse, or legal guardian of the student.

PLEASE RETURN THIS ORIGINAL FORM TO: Office of Student Financial Aid
Clemson University
G-01 Sikes Hall
Clemson, SC 29634

Please check ONE of the following, is your student a (an):

- Continuing Undergraduate Student Incoming Freshman Transfer Student Graduate Student

STUDENT PERSONAL INFORMATION

- 1. Student's Name: LAST FIRST MI (Preferred)
2. Clemson University CUID: E-Mail Address:
3. Date of Birth: Age: Marital Status:
4. For what semester are you requesting in-state tuition to begin?
5. Have you applied for in-state tuition before? Y N If yes, when and what was the decision?
6. Dependent of:

Relationship? Please check ONE of the following: Parent Legal Guardian Spouse
If dependent on parent(s) or legal guardian, what is their marital status?

PARENT(S)/SPOUSE/GUARDIAN INFORMATION

- 7. Name of person answering questionnaire: Telephone Number: E-mail Address:
8. Relationship to student: Legal basis for exercising custody of student (father, mother having custody by court decree, guardian, spouse, etc.)

RESIDENCE

9. What is your present address (street, city and state)? _____
10. How long have you lived in the state of SC? _____ (provide dates)
11. At the time of the student's high school graduation were/will you be a South Carolina resident? YES NO
12. Do you have any intention at present of moving from your current address? YES NO If yes, to whatplace?

13. Do you own real estate in any state other than South Carolina? YES NO
- Do you claim homestead exemption in any state? YES NO Where? _____
- Do you own your home in which you presently live? YES NO
- Do you rent your home in which you presently live? YES NO

Please turn in a copy the following documentation with your residency application:

- Parent/spouse/guardian rental agreement for past year and current year (if renting home)
- Parent/spouse/guardian closing statement on home or deed (if own)
- If answered "Yes" to Question #13, copy of out-of-state property taxes verifying not claiming homestead exemption in that state

DRIVERS LICENSE AND VEHICLES

14. Do you have a valid South Carolina driver's license? YES NO
- Is your license a renewal of a previously issued South Carolina license? YES NO If no, what state? _____
15. Do you own a motor vehicle(s)? YES NO
16. List all vehicles that you currently are in full or partial ownership and what state they are registered in this includes motorcycles and mopeds:

Vehicle Make/Model	State	Renewal of SC registration Y/N?	Date of Purchase

Please turn in a copy of the following documentation with your residency application:

- Copy of parent/spouse/guardian driver's license- if parent's married, provide both licenses (if a renewal and original date does not show on driver's license, please provide a copy of your 3 year driving record from the SC Department Of Motor Vehicles)

- Copy of vehicle registration for all vehicles in full or partial ownership this includes motorcycles and mopeds (title of vehicle or vehicle taxes will NOT suffice)
- If the vehicle was purchased less than 1 year ago, provide the purchase agreement or bill of sale for the vehicle
- If registrations were recently renewed, please provide a copy of your unofficial vehicle report from the SC Department of Motor vehicles

CITIZENSHIP

17. Is your student a US citizen? YES NO

Is your student a permanent resident of the United States? YES NO (cannot be a citizen and a permanent resident)

18. Are you the Parent/Spouse/Guardian a US citizen? YES NO

Are you a permanent resident of the United States? YES NO (cannot be a citizen and a permanent resident) **Please turn in a copy of the following documentation with your residency application:**

- Copy of permanent resident card of student, both parents (if married), or spouse (as applicable)
- Copy of Alien Registration Card (I-94) or Visa

EMPLOYMENT/RETIREMENT INFORMATION

19. What is your occupation? _____ Company Name: _____

Address of place of employment and dates of employment: _____

Full time employed? YES NO Are you self-employed? YES NO

Please turn in a copy of the following documentation with your residency application:

- Parent/spouse/guardian full time employment letter if applicable (**see statement below, **only needed if have not met the twelve month requirement**)

**Full time employment letters must be on company letter head and the Statement must: 1) verify full time employment; 2) specify number of hours worked per week; 3) state original date of employment in South Carolina; 4) specify length or term of employment; if indefinite, please indicate. Regardless of employment status, provide a current verification of year-to-date income totals.

**If you own your own business you will have to provide: 1.) Certificate of Existence for the company 2.) SC Department of Revenue for withholding tax for the company 3.) Business license; even if your county does not require a license 4.) a current Profit of loss statement 5.) Lease agreement of physical location

- Parent/spouse/guardian Retirement in SC

**If you are retired in SC please provide: pension statement showing SC address and monthly retirement income

TAXES

20. Did the student qualify as a tax dependent (or file jointly) on the Federal Income Tax Return on the most recent tax return you filed?

YES NO

21. Will the student qualify as a tax dependent on the Federal Income Tax Return that you will file in the future?

YES NO

22. Did you file SC taxes as a SC resident on your most recent taxes? YES NO

23. Did you file as part year resident or non-resident on your state taxes? YES NO

Please turn in a copy of the following documentation with your residency application:

- Copy of parent/spouse/guardian Federal 1040, 1040A or 1040EZ taxes- page 1 and 2
- Copy of parent/spouse/guardian South Carolina state taxes (all pages) If filed as Non-Resident or Part-Year Resident, provide NR/PY schedule. If filed taxes in more than one state, provide taxes from both states
- If parent did not claim on taxes but has joint or full custody, provide copy of court decree stating joint or full custody
- If parent has filed for a tax extension or statement of non-filing status, provide documentation from the IRS

DECLARATION OF DOMICILE

62-611. Incorrect classification.

A. Persons incorrectly classified as residents are subject to reclassification and to payment of all nonresident tuition and fees not paid. **If incorrect classification results from false or concealed facts, such persons may be charged tuition and fees past due and unpaid at the out of state rate. The violator may also be subject to administrative, civil, and financial penalties.** Until these charges are paid, such persons will not be allowed to receive transcripts or graduate from a South Carolina institution.

B. Residents whose resident status changes are responsible for notifying the Residency Official of the institution attended of such changes.

I certify that the above information is true to the best of my knowledge.

(Parent/spouse/guardian signature)

(Date)

(Student signature)

(Date)

Send completed forms with ALL supporting documentation to:

Office of Student Financial Aid
Clemson University
G-01 Sikes Hall
Clemson, SC 29634

Please note that incomplete applications will delay a residency decision