Clemson University
College of Agriculture, Forestry and Life Sciences
Alumni Distinguished Service Award Guidelines

PURPOSE: For the College of Agriculture, Forestry and Life Sciences (CAFLS) at Clemson University to recognize one alumnus annually for outstanding service to Clemson University, success in their professions or personal callings, and commitment to the communities to which they belong. This is the highest honor bestowed upon a former student by the College.

ELIGIBILITY: Nominees must: fulfill purpose of award; be an alumnus of Clemson University; not have been an undergraduate student at Clemson University in the past five years; not be a candidate for public office; not be receiving monetary compensation from Clemson University or its affiliates during nominations process; not be an elected member of the CAFLS Agriculture Alumni Board of Directors at time of selection.

SELECTION CRITERIA: Nominees will be considered for this award based on the significance of their contributions as indicated below, and with the following weightings applied to each category:
- Dedication and service to Clemson & the College of Agriculture, Forestry & Life Sciences – 50%
- Devotion to faith, community, and public service – 25%
- Professional and/or family achievements and accomplishments – 25%

WAIVERS: These requirements are guidelines for the selection of nominees and may be waived by the CAFLS Agriculture Alumni Board of Directors in cases where extenuating circumstances exist. Such a waiver requires the support of a two-thirds majority of the CAFLS Agriculture Alumni Board membership.

NOMINATIONS: The Policy, Process and Awards Committee of the CAFLS Agriculture Alumni Board will accept nominations of individuals prior to December 1 annually. Each nomination must utilize the official nomination form, and contain a minimum of three letters of support, with one being authored by the nominator. The total length of a nomination – inclusive of the requisite official nomination form and letters of support – must not exceed nine one-sided pages. Self-nominations will not be accepted. Nominations should convey to the selection committee the merits of each nominee, assuming that no prior knowledge of the candidate exists and that committee members are unfamiliar with the candidate.

If a candidate is not selected within three years of the date of the original nomination, the nomination will be disregarded and a new nomination must be submitted if the nominee is to receive further consideration. In no case should a nominee be informed of the nomination. The nominator should seek information and supporting materials in a confidential way.