

I am requesting a peer notetaker for the following courses:

Course prefix number and section	Professor	Notetaker assigned	SI leader
EX: Biol 103. Section 10	Jones	Susie Student	N

I can be reached at: cell phone _____

Clemson e-mail _____

I understand that I am responsible for:

1. Taking notes. The notes I receive from my notetaker are intended as a supplement to my notes.
2. Attending class: The notetaker is not expected to give me notes if I am absent and I understand that excessive (3 or more) absences could result in the termination of notetaking services.
3. Notifying the SDS office (656-6848) immediately if:
 - a. I have questions or concerns about the notetaking process or the quality of the notes
 - b. I drop the class or there is a permanent change in the schedule
 - c. I do not receive notes in a timely manner i.e. within 24 hours of the class meeting

Student Signature: _____ Date: _____

CUID _____

***Please print this form, complete it and bring to SDS in G20 Redfern between the hours of 8:00 a.m. and 4:30 p.m.**