A 4-H project record book is meant to be a learning experience for 4-H members. Keeping a 4-H record book helps youth to organize themselves, set reasonable goals, appreciate what is learned by meeting those goals, keep track of activities and expenses, gather information needed to apply for awards and scholarships, to help complete applications and resumes for jobs and college, and meet requirements to participate in some county, state or national events. Completing a 4-H project record book is also a minimum requirement to be a 4-H club member “in good standing” and needed for a 4-H club to be designated as a 4-H Honor Club.

Below are the standards for judging 4-H project record books.

4-H Member Name: ____________________________________________________________

1. Does the completed record book have all required signatures
   YES NO
2. Were goals set at the beginning of the 4-H year?
   YES NO
   a. Were goals achieved?
      YES NO
   b. If not, was there a reasonable explanation?
      YES NO
3. Were reasonable goals set for next year based on what was learned this year?
   YES NO
4. Did the member complete the project?
   YES NO
5. Does the record book appear to be maintained throughout the year, not just completed at the end of the year?
   YES NO

For items 6-11, circle a rating for each F=Fair, G=Good, VG=Very Good, E=Excellent. The age of the 4-H member and number of years in project should be taken into consideration.

6. Meaningfulness of the project activities the member participated in during the year.
   F G VG E
7. Significance of leadership and citizenship experiences (including service and public speaking) during the year.
   F G VG E
8. Completeness and accuracy of project expenses.
   F G VG E
   F G VG E
10. How clearly has the 4-H member shown what they have learned during the past 4-H year?
    F G VG E
11. Quality of 4-H Story in explaining what members gained in 4-H during the past year, using examples unique to the member
    F G VG E
12. Overall rating of the completed 4-H project record book, based on the following scores:
    (Fair = 1-4  Good = 5-6  Very Good = 7-8  Excellent = 9-10)
    Fair 1 2 3 4 5 6 7 8 9 10 Excellent

Judge’s Signature: ____________________________ Date: ____________________________
Judge’s comments on back