

POPULATION SPECIFIC INFORMATION SECTION OVERVIEW

Calhoun Honors College

Cohort Program Descriptions

- Connections

- Early Success Program

- General Engineering Learning Community

- Renaissance MAN

- RISE

- Tiger Town Summer Bound

Former Students Returning

Health Professions Advising

International Student Policies and Services

Veteran and Military-Connected Students

Student Accessibility Services

CALHOUN HONORS COLLEGE

CONTACT: Katie Maxwell, Director of Advising and Recruiting, BOWER2, 656-5512

*Students may also reach an Honors advisor at: honorsadvising@clermson.edu

FRESHMAN ORIENTATION INFORMATION

Honors Orientation Sessions

Session 1	June 11-12
Session 2	June 13-14
Session 4	June 18-19
Session 5	June 20-21
Session 7	June 26-27
Session 9	July 9-10

Registering for Honors Courses

Honors courses are open only to those students who have been invited to and have accepted membership in the Calhoun Honors College. Students having difficulty registering for honors courses should be referred to the Calhoun Honors College office. Students have the option to take an honors section of a course or an honors seminar. Honors students must register for at least one honors course per semester to stay in good standing with the Honors College.

HON Seminars

- 1000-level HON seminars are for freshman honors students only. These courses are limited to approximately 20 students per class.
- 2000-level HON seminars are for all honors students.
- A listing of HON courses can be found on pg. 197.

ACADEMIC PROGRAMS

In addition to regularly taking honors courses and maintaining a 3.4 GPA, honors students are expected to set their sights on meeting the requirements of the following two academic programs, *General Honors* and/or *Departmental Honors*. Students also have the option of pursuing *Interdisciplinary Honors* instead of Departmental Honors.

General Honors

General Honors is designed to go along with General Education requirements and be completed in the freshman and sophomore years. However, these courses may be taken at any time during the student's undergraduate career. The purpose of General Honors is to broaden students' intellectual perspectives. General Honors does not have to be completed prior to a student pursuing Departmental Honors or Interdisciplinary Honors.

To be awarded General Honors, the following requirements must be satisfied:

1. Completion of a minimum of 18 credit hours from three or more groups (see below)**; and at least three hours from three or more subjects (e.g., ENGL, MATH);
Group A – Composition and Communication
Group B – Science, Mathematics, & Engineering
Group C – Arts and Humanities
Group D – Social Science

Group E – Cross Cultural Awareness
Group F – Science and Technology in Society
Group G – Other

2. A cumulative grade point average of 3.4 or higher on all coursework taken at Clemson (non-honors as well as honors courses).
3. A grade of A or B in all courses taken to fulfill the requirements of General Honors.
4. Completion of all University requirements for graduation.
**If a student uses an English (ENGL) course or courses to satisfy the requirement for a group A course, he or she cannot use an English (ENGL) course or courses to satisfy the group C requirement.

Departmental Honors

The purpose of Departmental Honors is to provide honors students with the opportunity to do advanced, in-depth study, research or project within their academic program. Specific requirements are set by the student's department and are detailed in the *Honors Student Handbook*. Normally, a student completes Departmental Honors in the junior and senior years.

Interdisciplinary Honors

The purpose of Interdisciplinary Honors is to provide honors students a unique opportunity to do advanced, in-depth study and/or research that combines at least two academic disciplines. Specific requirements are determined by an agreement with a faculty member in one of the academic departments, who will serve as the Interdisciplinary Honors advisor, and approved by the Director of the Honors College. Students interested in Interdisciplinary Honors must speak with Katie Maxwell prior to beginning the process by contacting bower2@clemson.edu.

ACADEMIC POLICIES AND REQUIREMENTS

Regular Enrollment in Honors Courses

Members of the Honors College must take and complete at least one honors course each fall and spring semester. All exceptions to this policy must have the prior written permission of the Calhoun Honors College staff.

Dropping Honors Courses

Honors students should select their honors courses wisely. If the student's schedule includes only one honors course, dropping that course may result in removal from the Calhoun Honors College.

Minimum Grade Point Average

Members of the Calhoun Honors College must maintain a cumulative 3.4 GPA or higher. Should a student's cumulative GPA fall between a 2.8 and a 3.4, they will be placed on honors probation and will have one semester to return to honors good academic standing. If at the end of the probationary semester the cumulative GPA remains below 3.4, they will lose all privileges of membership. If, at any time, an honors student's cumulative GPA falls below a 2.8, they will be removed from the Honors College.

Earning Honors Credit

Students receive honors credit by earning a grade of A or B in honors courses (except in limited circumstances in which courses are offered pass/fail). A course may not be taken for honors credit unless it has been approved as an honors course by the appropriate curriculum committees and the Calhoun Honors College committee.

Advanced Placement, International Baccalaureate, and Transfer Credit

Credits earned through the College Board’s Advanced Placement (AP) Program and International Baccalaureate (IB) count for regular (non-honors) credit and cannot be used to exempt requirements for the Honors College.

Honors Contracts

On a limited basis, students may earn honors credit for a 3000- or 4000- level course by means of an honors contract. The purpose of such contracts is to enable students to experience the educational enrichment that typifies honors courses, and to explore topics in greater depth than is normally possible in a regular undergraduate course. Students are not eligible to use an Honors Contract their first semester at Clemson. Contact an Honors advisor for details.

FALL 2019 HONORS SEMINARS

Course and Professor	General Education Requirement	Course
“Positively Human” <i>Professor June Pilcher</i>	Social Science	HON 1920 section 1
“Diplomacy in Crisis” <i>Professor Vladimir Matic</i>	Cross Cultural Awareness	HON 1930 section 1
“Bioinspired” <i>Professor Charles Beard</i>	Science & Technology in Society	HON 1940 section 1
“Who Decides What’s Cool?” <i>Professor Amanda Fine</i>	Social Science	HON 2020 section 1
“Religion, Cults, and Secret Societies” <i>Professor Peter Cohen</i>	Non-Literature	HON 2030 section 2
“World Societies through Great Films” <i>Professor Steve Marks</i>	Non-Literature	HON 2030 section 3
“University-Industry Connection” <i>Professor Yuri Freeman</i>	Elective	HON 2050 section 3
“Entrepreneurship” <i>Professor John Hannon</i>	Elective	HON 2050 section 5
“Clemson Experimental Forest” <i>Professor Knight Cox</i>	Science & Technology in Society	HON 2060 section 1
“Autonomous Vehicles” <i>Professor Jonathan Maier</i>	Science & Technology in Society	HON 2060 section 2
“Puzzles and Paradoxes” <i>Professor Marilyn Reba</i>	Science & Technology in Society	HON 2060 section 3
“Why We Eat What We Eat” <i>Professor Lacey Durrance</i>	Science & Technology in Society	HON 2060 section 4
“French Conversation” <i>Professor Kenneth Widgren</i>	Cross Cultural Awareness	HON 2090 section 1
“Spanish Conversation” <i>Professor Adrienne Fama</i>	Cross Cultural Awareness	HON 2090 section 2
“It’s Just Business” <i>Professor Reed Watson</i>	Social Science	HON 2200 section 1

“Imaginary Friends in Fiction” <i>Professor April Pelt</i>	Literature	HON 2210 section 2
“The Cultural Work of Comics” <i>Professors April Pelt and Keri Crist-Wagner</i>	Literature	HON 2210 section 3
“Young Adult Literature” <i>Professor Rachelle Savitz</i>	Literature	HON 2210 section 4
“Views of History in the Ancient World” <i>Professor Yanming An</i>	Non-Literature	HON 2220 section 1
*Restricted Seminars		
“NSP First-Year Seminar” <i>Professor Sarah Winslow</i>	Social Science <i>*National Scholars</i>	HON 1920 section 2
“World of Ideas” <i>Professor William Lasser</i>	Social Science <i>*Global Policy Scholars</i>	HON 2020 section 2

Refer to the Honors College website for an up-to-date list of Honors seminars including course descriptions. Go to the following webpage then click “Seminar Courses”
<https://www.clemson.edu/cuhonors/current-students/courses.html>.

COHORT PROGRAM DESCRIPTIONS

CONNECTIONS, DeOnte Brown, DEONTEB

CONNECTIONS is an initiative to assist first-year students who identify as a student of color (African-American, Black, Hispanic/Latinx, Asian, Native American, multiracial) with their transition to Clemson University. Through our program, students will have opportunities for transformation related to personal development, academic engagement, culture and diversity, a support network and involvement.

The students in the program are required to be in one of the following living-learning communities, CONNECTIONS, Residents in Science and Engineering (RiSE), or Community for Undergraduate Business Students (CUBS). As a requirement of being in CONNECTIONS and a key component of our living-learning experience, students are expected to enroll in ED1970- CONNECTIONS Student Development during the Fall semester. There are multiple sections for students to select to best fit with their academic coursework. The students engage in discussion on a variety of topics that impact their transition as a student of color and use intentional reflection activities to consider how they are developing during their experience.

In the Spring semester students are able to enroll in an optional course(s), ED2970 to continue supporting their transition and exploring a topic of interest selected by the instructor. In Spring 2019, students were able to select from a course related to Hip-Hop and its influence on social issues that impact communities of color or a course related to Happiness and its influence on life choices. For students who are not interested in completing a course, the students work collaboratively with program staff to develop an independent learning plan related to an area of interest or goal they want to complete for the semester.

Students are made aware of the learning experience requirements associated with this program through our recruitment materials and program participation contract. To assist advisers during orientation, CONNECTIONS students will have a label applied to their orientation folder and orientation contacts will receive a list of all students identified as CONNECTIONS.

EARLY SUCCESS PROGRAM, Taylor Reed, LTTAPIA

The Early Success Program (ESP) is Clemson's only conditional academic program, in which students participate during their first year at Clemson University. Students recommended to ESP begin their Clemson experience during the Summer II session prior to their freshman year, during which they are provided individualized student support services and programming designed to assist the transition to college.

ESP students are enrolled in STS 1010 and COMM 2500 over the summer and are required to earn 6 credit hours and at least a 2.50 GPA in order to persist into the fall semester. ESP students are required to earn 24 credit hours and a 2.00 cumulative GPA by the end of the spring semester of their first year. During the fall semester, they are required to take CU 1970 instructed by the ESP Coordinator. ESP students are restricted to 14 credit hours in the Fall and Spring semesters; if a student earns 18 credit hours and a 2.75 cumulative GPA by the end of their fall semester (including the 6 hours during the summer session), they are permitted to enroll up to 16 credit hours in the spring semester. If students do not meet the end-of-spring requirements, they are suspended for 2 consecutive semesters and are allowed to re-apply as a continuing student after this time.

**GENERAL ENGINEERING LEARNING COMMUNITY (GELC), Dr. Beth Stephan,
BETHSTE**
www.clemson.edu/cecas/gelc

The General Engineering Learning Community (GELC) is a joint project between the General Engineering (GE) Program and the Academic Success Center (ASC), bringing together first-year engineering students who are focused on supporting each other's journey to become successful students and future engineering professionals.

GELC students follow a curriculum path that extends the traditional fall/spring freshman curriculum to fall/spring/summer, adding an additional academic term to the curriculum path. This extra time allows GELC students to build confidence about their academic abilities and absorb difficult concepts in math and engineering while staying on track to graduation by giving them a long runway to master success.

To complete the required freshman curriculum and remain on track in the engineering curriculum, GELC students need to finish two classes during the summer: Calculus II and the final portion of First-Year Engineering.

Frequently Asked Questions

Q: Who is eligible to join the GELC?

A: The GELC is open to new undergraduate students from the United States, majoring in General Engineering, who fit the profile for the program based on their math preparation in high school.

Q: Where do GELC students live on campus?

A: You can live anywhere on campus as part of the GELC! This program is designed to complement other on-campus programs including Living/Learning Community (LLC) experiences, such as RiSE and CONNECTIONS. We do, however, encourage you to choose the RiSE LLC to best compliment your experience of the GELC.

Q: If I am in the GELC program, can I still be part of other programs on campus?

A: Absolutely! Think of the GELC program as an “AND” program, not an “OR” program. If you are part of the GELC, you can be in this program AND other programs such as FIRST, PEER, WiSE, and/or TTSB.

Q: What does the GELC program cost during the fall and spring terms?

A: There is no fee to join this program! Services are provided at no cost.

RENAISSANCE MAN, DeOnte Brown, DEONTEB

Renaissance Male Achievement Network (Renaissance MAN) is an initiative that provides academic enrichment, social engagement, personal development and professional preparation from a student's first year at Clemson through graduation. The program encourages and supports students in excelling academically and becoming involved in high impact practices such as honors, internships, service, studying abroad and undergraduate research.

The college men that participate in Renaissance actively engage in shared learning experiences throughout their engagement within the program. During their first-year, the participants meet bi-weekly in a learning community format to discuss a variety of topics relevant to their transition to college and personal growth.

Once students begin the second year of the Renaissance MAN experience, their shared learning experience transitions to a Creative Inquiry (CI) course.

- During the Fall of year 2, participants are expected to enroll in ED2970- RMAN: Identity and Masculinity (2 Credit Hours). The students engage in discussions of racial identity development, socialization, gender norms/roles and scripts pertaining to masculinity. The experience in the course allows them to do self-reflection on the developmental experiences they have had in life and through their creative interview project gain an understanding of how Clemson men view racial identities influence on their college experience and how they view masculinity.
- During Spring of year 2, participants enroll in ED3970- RMAN: Social Issues and Action (2 Credit Hours). This CI course allows students to explore a social issue that is of interest to them and work collaboratively to develop a plan to influence change related to the selected social issue. As the students are exploring their social issue and developing their plan, they must continuously consider how their racial identity and perspective on masculinity inform their decisions.

In fall semester of year 3, the students implement their social action plan that was developed during the spring semester of year 2. The students enroll in ED3970: RMAN: Analysis of Change (1 credit hour). The students will collect data to determine the impact of their actions on addressing the selected social issue.

After completion of CI course sequence, students continue their learning through individualized development plans and group workshops that continue building knowledge around leadership, social change and preparation for career or graduate school.

Students are made aware of the learning experience requirements associated with this program through our recruitment materials and program participation contract.

RESIDENTS IN SCIENCE AND ENGINEERING (RISE), Aubrey Baldwin, ANCHILD
<https://www.clemson.edu/cecas/rise/>

RISE is a first-year experience designed to help students thrive inside and outside of the classroom. Students will have opportunities to engage with fellow students and faculty, develop and apply their strengths, discover and invent new ideas, and achieve academically in the living-learning environment. Students enrolled in the RISE program must reside in Byrnes or Lever Hall during their first-year at Clemson.

Students in the RISE program will enroll in cohorted RISE course sections for Fall 2019. Course sections for RISE students will be indicated under the class details—restrictions tab in iROAR. Courses offered include introductory level Math, Chemistry, and General Engineering courses.

For reference during orientation, an updated student roster is shared with registration coordinators and advising directors after the housing placement process concludes in late May. Students listed on the roster should enroll in RISE course sections

TIGER TOWN SUMMER BOUND (TTSB), Amber Mulkey, AALLEN3

Tigertown Summer Bound (TTSB) at Clemson provides a select group of academically-talented students with the opportunity to enroll and make progress toward graduation by completing a challenging academic experience the summer before their freshman year. TTSB students begin their Clemson education by completing two courses (6 credits) towards graduation during the Summer II term, after which students transition into fall term to continue their first year. Cohorted courses are selected with consideration of students' majors and any credits students plan to transfer in to Clemson. TTSB also provides individualized student support services, dedicated academic support, and the opportunity to develop relationships with peers, faculty, and staff mentors.

FORMER UNDERGRADUATE STUDENTS RE-ENROLLING

APPLICATION CONTACT: Registrar's Office, 102 Sikes Hall, 656-2171
<https://www.clemson.edu/registrar/student-menu/admittance/former-student.html>.

ADVISING CONTACT: Jessica Owens | DEAN4, 656-2365

TERMINOLOGY

Any undergraduate student, who was regularly enrolled at Clemson as a degree-seeking student (not as a special or transient student), and who has been absent from the institution for one or more regular semesters (fall or spring), will need to reapply as a former student returning.

APPLICATION PROCESS, DEADLINES, AND FEE

Former students wishing to re-enroll at Clemson as a continuing degree-seeking student or non-degree student must apply for re-admission. The application typically opens one month prior to the start of registration, and deadlines are posted on the website link above.

The Undergraduate Application for Re-Admission fee is \$25.00. Online instructions for payment are provided in the application. Acceptance letters will be emailed to returning students *to the email address entered on the application*.

READMISSION PROCESS

Former students continuing their studies are readmitted into their previous major, but in the current catalog year. Senior students—students with 90+ hours—are readmitted into the major AND catalog year they were in when they last attended. Former students returning whose major has been discontinued will return in a non-degree status and must change to a degree-granting program.

ADVISING PROCESS

After readmission and prior to enrolling in courses, **all undergraduate former students returning must meet with an advisor in the Academic Success Center (ASC):**

- Students will be informed of their reacceptance via email by the Registrar's Office.
- All former students returning are assigned to Jessica Owens as the primary academic advisor for the returning semester.
- Students are instructed to complete a survey, which provides our team with more information about their academic goals/plans.
- Upon completing this survey, students receive instructions to schedule an appointment via CU Navigate with the appropriate advisor based on their *intended major*
- Once they schedule the appointment, they will receive a confirmation email.
- Advisors in the ASC will work in collaboration with College and Departmental liaisons to advise FSRs toward their declared/intended major for their first term of enrollment after readmission.
- Meeting notes will be completed in CU Navigate (EAB).
- Students will be reassigned to departmental advisors in Banner for first term of enrollment.

Prior to the application opening each term, the designated advisor for your department will connect with you to learn of any curriculum and/or personnel changes, as well as your preferences for communication and advisor reassignment.

HEALTH PROFESSIONS ADVISING

CONTACT: Harolynn Williams, Director, HAROLYW, 656-4154

*Students may also reach an advisor at: cuhpa@clermson.edu

WEBSITE: www.clemson.edu/prehealth

FRESHMAN ORIENTATION INFORMATION

Interest sessions will be held for students interested in pursuing careers in healthcare at freshman orientation at 4:30 pm and 5:05 pm. See Freshman and Orientation Schedules for more details.

GET STUDENTS CONNECTED

Students can request enrollment in the Health Professions Community within Canvas by completing the form here: <http://tinyurl.com/y4lj4q7w>. This is a list of pre-health activities students can utilize to discover local, state, regional, and national opportunities to engage toward shadowing and healthcare exposure hours.

INTERNATIONAL STUDENT POLICIES AND SERVICES

CONTACT:

- Main Point of Contact for **ALL** Clemson International Students: International Services, 108 Long Hall, (p) 864-656-3614, is@clemson.edu, and <http://www.clemson.edu/campus-life/campus-services/international/>.
- Exchange or Sponsored Students: Associate Director for International Programs and Exchange, E-301 Martin Hall, (p) 864-656-2750, and mprorok@clemson.edu.
- Student Life: 203 Hendrix Student Center and (p) 864-656-3691.
- Graduate Admissions: E-106 Martin Hall, (p) 864-656-3195, and gradapp@clemson.edu.
- International Undergraduate Admissions: 105 Sikes Hall, (p) 864-656-2288, and trgalbr@clemson.edu.
- International Employment: Office of Human Resources, Administrative Services Building, 108 Perimeter Road, (p) 864-656-2000, and intlemployment@clemson.edu.

There are many U.S. government regulations designed specifically for international students. These regulations can be challenging to understand, and [International Services](#) is here to clarify this confusion. U.S. government regulations, at times, differ from or add to existing Clemson policies. Below is a primer on important regulations for international students. Please note: All international students have access to the [iStart Student Portal](#) that can be used to access any forms referenced below. If a student has any question about maintenance of status or the appropriate form to complete, International Services should be contacted at 108 Long Hall, (p) 864-656-3614, or is@clemson.edu.

FINANCIAL SUPPORT DOCUMENTATION

All incoming international students will be required to provide proof of financial support for their studies in the U.S. Most will be required to show immediate access to fluid funds for their first year of studies, though some will be required to show proof of support for the duration of their academic program. Financial support can come from a variety of sources (e.g. self, family, government, loans), provided the proof of support is no more than six months old.

GRADUATE ASSISTANTSHIPS

International graduate students are eligible for Assistantships. If offered an assistantship, or the financial support provided by an assistantship changes, international graduate students will need to submit a copy of the offer letter to International Services. If the student has any changes in scholarship funding, personal financial support, etc., the student will need to submit a new Form IS-50 Financial Certification through the [iStart Student Portal](#). When offering assistantships to international students, it can be useful to refer to the Form IS-50 to see the minimum required funding for one year of study. Any information relating to financial support will be explicitly stated on the Certificate of Eligibility Form I-20 for F-1 visa holders or Form DS-2019 for J-1 visa holders.

INTERNATIONAL ORIENTATION

All new international students are required to attend International Orientation. Dates and information on International Orientation can be found in the [Arrival Guide](#) hosted by [International Services](#). For additional information on International Orientation, please contact is@clemson.edu.

SEVIS REGISTRATION

This process is required for all F/J international students by the U.S. Department of Homeland Security (DHS). This registration allows International Services to notify the U.S. government that a

student is present on-campus and studying as mandated by DHS. Every international student is required to complete SEVIS registration immediately upon arrival at Clemson University. Afterwards, F/J visa holders are required to complete SEVIS registration at the beginning of each fall and spring semester in which they are enrolled at the University.

- To complete SEVIS registration, International Services requires students to complete the online check-in process using the [iStart Student Portal](#).
- After completing SEVIS registration, students with assistantships must meet with Clemson University's Department of Human Resources to complete all new employee paperwork.

MAINTAINING F/J VISA STATUS

All international students on F-1 and J-1 visas are obligated to meet certain Department of Homeland Security (USCIS) requirements to maintain their legal visa status during their stay in the U.S. It is important for all F/J visa holders to read and understand your responsibilities for maintaining legal F-1 and J-1 visa. Rules for F-1 status can be found on page 3 of the Form I-20. Rules for J-1 status can be found on page 2 of the DS-2019 and listed below:

- International students must maintain a valid passport. Passports can be renewed within the U.S. F/J visas cannot.
- F/J students must attend the school noted on the Forms I-20/DS-2019.
- International students must pursue a full course of study each semester. Full course of study is defined as at least 12 credit hours for undergraduate students and at least 9 credit hours for graduate and PhD students. International students are required to make normal progress towards the completion of a course of study. Per semester, F-1/J-1 students are limited to only one online or distance education course that can be counted towards a full-time course load. Once having met the full-time requirement, a student may add as many distance education or online courses as he or she wishes.
- If needed, F/J students must apply for a program extension prior to the expiration date on their current immigration document.
- F/J students are required to follow USCIS procedures for changing majors or educational levels.
- If transferring to or from another school, international students must follow USCIS procedures for transferring schools.
- International students are only allowed to be employed on-campus up to 20 hours a week during the fall and spring semesters.
- International students are not allowed to be employed off-campus unless prior permission is given by International Services.
- All F-1 and J-1 students are required to report a change of address to International Services within 10 days of the change. Please use the Form IS-10 found on the [iStart Student Portal](#) to update your local address while attending Clemson.

Failure to comply with these regulations will result in the loss of legal immigration status, forfeiture of any special immigration benefits, accumulation of unlawful presence, and ultimately expulsion from the U.S.

FULL-TIME COURSE ENROLLMENT & COURSE WITHDRAWAL

International students must be enrolled full-time in a course of study to maintain legal F/J visa status. Undergraduate students must be enrolled in at least 12 credit hours each semester to be considered enrolled full-time. Graduate and PhD students must be enrolled in at least 9 credit hours each semester to be considered enrolled full-time. The U.S. government is very strict on full-time enrollment and has very limited reasons that allow a student to reduce his/her course load.

IMPORTANT: Students are **not** allowed to drop below full-time enrollment due to performing poorly in a course.

If a student is considering a course withdrawal, prior authorization from [International Services](#) is required. Prior to dropping a course, a request must be submitted and approved by International Services. To request a course withdrawal, a student must complete Form IS-125 through the [iStart Student Portal](#). International Services will then notify the student if the request has been approved or denied.

Students can be enrolled less than full-time during their final semester at Clemson, but they must be enrolled in at least one credit hour. It is important that a student verify this will be their final semester prior to requesting a reduced course load (RCL). If this is a student's last semester and they will be enrolled less than full-time, they are required to submit a request for an RCL either prior to the first date of classes in their last academic term but no later than 15 days after classes begin. To request an RCL, students can visit the [iStart Student Portal](#) and complete and submit form IS-125. International Services will then notify the student if the request has been approved or denied.

MAJOR OR ACADEMIC LEVEL CHANGE

International students must notify International Services if they change their major or change their academic level. Students are required to complete and submit Form IS-120 via the [iStart Student Portal](#) within 10 days of the change. International Services will update this information in SEVIS and notify the student when to pick up their newly updated Form I-20.

ONLINE PROGRAMS AND COURSES

International students must be enrolled full-time each semester, except for the final semester they attend Clemson University. International students can enroll in up to 3 credits of online coursework each fall and spring semester to count towards full-time enrollment requirements.

For example:

- Full-time enrollment for undergraduate students is 12 credit hours. For full-time enrollment, a student must enroll in a minimum of 9 credits of traditional courses and 3 credits of online coursework to meet the full-time requirement.
- Full-time enrollment for graduate/PhD students is 9 credit hours. For full-time enrollment, a student must enroll in a minimum of 6 credits of traditional courses and 3 credits of online coursework to meet the full-time requirement.
- Once a student has fulfilled the full-time requirement as defined in the two examples above, a student can take more than 3 hours of online classes. Currently hybrid classes are not considered on-line classes.
- Summer Enrollment: For continuing students (that is, students who enrolled full-time for the Spring semester and intend to enroll full-time for the Fall semester), there are no restrictions regarding online course enrollment in the summer. As summer term is considered a vacation period, it is not a required term for enrollment for continuing students.
- Final Term of Study: (Fall, Spring, and Summer). If only one course is needed to complete the program of study, the final course cannot be online.

ON-CAMPUS EMPLOYMENT

An international student in F-1 or J-1 status may work on-campus up to 20 hours per week throughout the year. During the recognized breaks, students may be eligible to work over the 20-hour limit. All on-campus employment is processed through the Office of Human Resources [International Employment Office](#). Students who work over 20 hours during a non-recognized school break are

considered to have violated their status, their SEVIS record will be terminated, and they will begin accruing unlawful presence. The primary reason an international student is at Clemson is to study and not to work. As such, students must maintain full-time enrollment if they are employed on-campus.

INTERNSHIP PROGRAM/CO-OPERATIVE EDUCATION

***International students, arriving in the U.S. for the first time, are not allowed to work off-campus for one academic year unless it is required of their degree program.**

If a student is interested in participating in an internship or co-op program, they must review the information provided by [International Services](#) on Curricular Practical Training (CPT). To apply for CPT, a student must submit Form IS-130 in the [iStart Student Portal](#) including all required documentation to International Services for approval. **An international student is not allowed to begin any off-campus employment without prior authorization from International Services.**

STUDY ABROAD

International students can study abroad. However, students should start planning early and must work closely with their academic advisor, International Services, and [Clemson Abroad](#) to allow for this opportunity. A student should contact International Services to discuss their plans. As with domestic students, international students must adhere to all Clemson University policies for study abroad while outside the U.S. representing the University.

PROGRAM END DATE

The U.S. government defines an international student's program end date as when a student completes all their required coursework, including thesis and dissertation work. An international student's program end date may not coincide with Clemson's graduation deadline for a given semester. The Form I-20 end date is based on the completion of all required coursework and research, not the date of commencement.

INTERNATIONAL STUDENT TRANSFERRING TO CLEMSON FROM ANOTHER UNIVERSITY IN THE U.S.

If a student decides to transfer from another U.S. school to Clemson University, the new student will need to complete and submit a Form IS-100 in the [iStart Student Portal](#). This action must be completed before International Services can issue any immigration documents to the incoming student.

CLEMSON STUDENTS TRANSFERRING TO ANOTHER UNIVERSITY

If a student decides to transfer from Clemson to another academic institution in the U.S., the student will need to complete and submit a Form IS-101 in the [iStart Student Portal](#) along with an admission letter from the university the student is transferring to. This transfer-out procedure must take place before any immigration documents can be issued by the student's new school. This action must be taken before the transfer-in school can issue any immigration documents to the student.

TAXATION FOR INTERNATIONAL STUDENTS

Currently, Clemson University does not assist in the preparation of income tax returns for international students, faculty, or staff. For assistance, students should contact a certified public accountant for assistance. If a student is employed, they should receive a Form W2 from their employer. If the student is employed at Clemson and has questions, students should contact Clemson's [Payroll Department](#). For questions related to Form 1098, students should contact [Student Financial Services](#). Students should include their Clemson CUID in their email correspondence.

VETERAN AND MILITARY-CONNECTED STUDENTS

CONTACT

- VA Certifying Official Team (Academic Advising resource)
Jennifer Elliott and Kellie Powell, 102 Sikes Hall, (864) 656-7855,
VAbenefits@clemson.edu <http://www.registrar.clemson.edu/html/veteran.htm>
- Military and Veteran Engagement (Student Affairs resource)
Brennan Beck, 108 Vickery Hall, (864) 656-9793, bjbeck@clemson.edu
www.clemson.edu/veterans
- Clemson Student Veteran Center (Veteran Resource Center)
108 Vickery Hall, (864) 656-2982, veteran@clemson.edu

TERMINOLOGY

- Veteran: any student who has formally served in the U.S. military as active duty, reserve or National Guard.
- Military-connected student: any student currently serving in the US military on active duty, Reserves, or National Guard; OR any dependent (spouse or child) who is associated to a service member.

VETERAN (VA) BENEFITS

The provisions of the GI Bill offer educational benefits to veterans. The passage of the Post 9/11 amendments extends the benefits by allowing the veteran to pass them along to a dependent. VA educational benefits have VERY strict rules in curriculum planning to ensure the funds are appropriately supporting the student's persistence to graduation. Not every veteran enrolled at Clemson is using VA Benefits, and the benefits can be different for each student since they are service-related. It is important to get to know your student on a personal level as their academic interests affect their benefits. The VA Certifying official is an academic advisor with the expertise on how the student's curriculum fits with their educational benefits. The student should consult with both the college academic advisor and VA Certifying official to properly monitor their academic planning.

VETERAN ORIENTATION

Orientation sessions will be held Tuesday, August 20, 2019 for the fall term; and Tuesday January 7, 2020 for the spring term. Veteran orientation is open to any undergraduate or graduate student veterans; the orientation will focus on specific programs and services related to the student veteran-transition experience. Contact Brennan Beck for details.

GREEN ZONE TRAINING

Training is available throughout the year to learn about the military, the student veteran experience, and how you can better support our veterans. For more information about attending Green Zone training, please contact Brennan Beck or the Vet Center. The Vet Center is supported and operated by Military & Veteran Engagement.

HELPFUL QUESTIONS TO ASK VA BENEFICIARIES DURING AN ACADEMIC ADVISING SESSION

Asking these questions and providing the following responses may impact the student's ability to receive the financial educational benefit.

1. **In order to receive full-time benefits, have you registered for 12 credit hours that meet a degree requirement?** See the credit hour use chart on page 211 for VA benefits.
2. **Are you enrolled at least 51% (more than half time) status?** The VA requires that a student be enrolled at least 51% (more than half-time) to receive their monthly housing stipend with the Post 9/11 GI Bill.
3. **Are all of your courses online?** If a student is enrolled in only online courses, they will see a reduction in some of the benefits (specifically, the housing stipend). Enrolling in at least one credit in-person will qualify them as in-person students receiving regular housing stipend rates.
4. **Did you complete the online Veterans Certification Request Form after you registered for the upcoming term?** Students are required to complete this form each term: (registrar.clemson.edu/html/veteran.htm). The VA Certifying official, Jennifer Elliott, notifies students each term to complete the form. Failing to do so will result in a delay in GI Bill payments.
5. **Do you plan to register for summer sessions?** If so, the student should be cautious in using VA educational benefits. To maximize the benefit use, refer to the credit hour use chart on page 211.
6. **Do you plan to register for Study Abroad?** If so, the student needs to consult the Study Abroad office and the VA certifying official, Jennifer Elliott, to see what will be covered by VA educational benefits. Third-party study abroad providers are not eligible for VA benefits.
7. **Are you tracking the number of months and the percentage of benefits for which you qualify?** Students should plan their course work to maximize their eligibility for VA educational benefits. Refer to the letter the student receives each semester from the VA.
8. **Have you have lived overseas and experienced living in a different culture?** If so, the student may consider taking IS 1010 to fulfill the cross-cultural awareness general education requirement. See www.clemson.edu/studyabroad/academics.html for details.
9. **Do you have other questions?** Contact Jennifer Elliott, Brennan Beck, or the Vet Center.

USING THE iROAR REPORT GENERATOR TO ACCESS STUDENT VETERAN IDENTIFYING INFORMATION

1. Go to the regdwhrpt.app.clemson.edu/banrpt/FacultyReports_Ban.php, click on the iROAR Report Generator
2. Under the Select Report drop-down, select Veteran Students Enrolled
3. Select from the term, major, and level you wish to search, then click View Report
4. The report will then populate. The report can also be downloaded into an Excel file.

There are four report headings related to Veterans and VA benefits.

- In the first column, a student can be classified as a **Veteran or Dependent**.
- The second column defines **the type of VA benefits the student is receiving**.
- The third column shows **VA certification hours** (if the student is full-time (12 hours)).
- The fourth column shows the **VA certificate date** (when the student started receiving VA benefits).

See the next page for a sample of the report table.

VETERAN	VA_TYPE	VA_CERT_HRS	VA_CERT_DATE
Dependant	Post 9/11 Chapter 33	12	01-AUG-15
Veteran	Post 9/11 Chapter 33	12	23-SEP-15

Credit Hours for VA Benefits

Semester (16 Weeks)

Student Status	Full-Time	3/4-Time	1/2-Time	Less than 1/2, but More than 1/4 Time	1/4-Time
Undergraduate	12	9-11	6-8	4-5	1-3
Graduate - Masters	9	6-8	5	3-4	1-2
Graduate - Ph.D.	9	6-8	5	3-4	1-2

Long Summer (12 Weeks)

Student Status	Full-Time	3/4-Time	1/2-Time	Less than 1/2, but More than 1/4 Time	1/4-Time
Undergraduate	8	6	4	3	1-2
Graduate - Masters	6	4-5	3	2	1
Graduate - Ph.D.	6	4-5	3	2	1

Half Term—First or Second (8 Weeks Fall or Spring/6 Weeks Summer)

Student Status	Full-Time	3/4-Time	1/2-Time	Less than 1/2, but More than 1/4 Time	1/4-Time
Undergraduate	4+	3	2	—	1
Graduate - Masters	3+	2	—	1	—
Graduate - Ph.D.	3+	2	—	1	—

Minimesters (4 Weeks)

Student Status	Full-Time	3/4-Time	1/2-Time	Less than 1/2, but More than 1/4 Time	1/4-Time
Undergraduate	3	2	—	1	—
Graduate - Masters	2+	—	1	—	—
Graduate - Ph.D.	2+	—	1	—	—

Revised November 2016

STUDENT ACCESSIBILITY SERVICES

CONTACT: Margaret Camp, Director, MMCAMP, 656-6848

WEBSITE: www.clemson.edu/academics/studentaccess

LOCATION: The Academic Success Center building, Suite 239

Student Accessibility Services (SAS) coordinates the provision of equivalent access and accommodations for students with physical, psychological, mobility, medical/health, attention and learning disabilities as well as those with temporary injuries and needs.

DETERMINATION OF ACCOMODATIONS

Accommodations are 1) based on the nature of the need and the academic environment, 2) determined on a case-by-case basis, and 3) individualized, solution-focused, and confidential. Accommodations are substantiated through civil rights legislation; specifically, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, as amended.

CONSULTATIONS WITH STUDENTS

Students are welcomed and encouraged to consult with SAS staff as early as possible in the semester, including prior to the start of classes. Documentation of a disability or need for access may be requested or required. Students can contact SAS at (864) 656-6848 or studentaccess@lists.clemson.edu.

During Orientation, please direct students to visit the SAS office at a time that does NOT conflict with Orientation programming. We offer extended hours during Orientation sessions to accommodate these needs.

If a student discloses a disability to you:

- DO NOT accept confidential disability documentation from any student, parent, or outside entity. This information should be routed directly to the SAS office. Do not offer to take the documentation to our office or send it via email or intra-campus mail. Students should follow the instructions on our website to upload or otherwise provide confidential documentation to our office.
- If navigating and traversing campus between classes is a disability-related consideration, the student may need to build additional travel time between classes into their schedule. It may help to have a visual reference available, such as a campus map, so that students can better grasp the distance and travel time necessary between classes.
- If a student is eligible for extended test time as an accommodation, this should be taken into account when arranging their schedule of classes. Back-to-back classes make accommodated testing more challenging -- something to consider when designing a class schedule.

PRIORITY REGISTRATION

Priority Registration as an accommodation does not apply to incoming freshmen – students registering for classes for the first time register at the same time as all other students. Please refer any student who feels they do not have access to the courses they need due to a disability directly to our office. Students do not receive priority registration (the ability to register in the first round of students who register) just because they are registered with SAS. If the student has a disability-related need that warrants this accommodation, such as the need to avoid classes at a certain time of day due to a medication regimen, the need to schedule around chemotherapy treatments, a hearing

impairment that means the student hears certain voices more clearly, the use of a wheelchair that requires more travel time between classes, etc., that needs to be discussed when the student has their Welcome Meeting with staff at SAS. Please refer students who feel their disability warrants Priority Registration directly to our office.

COURSE SUBSTITUTIONS

In rare circumstances, a course substitution may be a reasonable accommodation for a student who has a diagnosed disability related to functions necessary for a course, particularly in foreign language or math. Eligibility is determined through the SAS office. For eligible students, we will initiate a form that includes signatures indicating approval from the student's advisor, major department chair, and the chair of the department in which the course is taught. Course substitutions are not provided for classes in public speaking. Please refer students with questions regarding course substitutions to our office. Clemson does not waive any course requirements.

REDUCED COURSE LOAD WITH FULL-TIME ACADEMIC STATUS

In rare situations, a student may be approved to take a reduced course load (less than 12 credit hours in a semester) while maintaining full-time academic status with the university, based on disability-related needs. The student must be approved for this accommodation through the SAS office, and the form includes signatures from their advisor, major department chair, and the Associate Dean of Undergraduate Studies, among others. The process and form must be completed within the first 30 calendar days of the semester. Students who are uncertain whether they will be approved for this accommodation should be advised to register for a full course load and then drop class(es) if approved.