Digital Measures Logistics Update – April 29, 2020

To: Associate Deans, to forward to faculty and admin staff in their College, also to be posted on OADC Canvas and on DigitalMeasures page on the Provost’s website by APFA

From: Institutional Research (DMadmin@clemson.edu Melissa Welborn’s DigitalMeasures email) and the Provost’s Office (APFA@clemson.edu, Amy Lawton-Rauh, with Chelsea Waugaman)

The Clemson University page and login for DigitalMeasures, also DM contains links for tutorials and guides: https://www.clemson.edu/provost/digital-measures/

FAS Data Transfer (FAS → DigitalMeasures)

Material has been copied from FAS entries 2019-2020 from these Digital Measures sections:

- Administrative Assignments
- Consulting
- Librarianship
- Non-Credit Instruction
- Other Research
- University Service
- Professional Service
- Extension
- Goals

These final areas are expected to be moved over by 5/1/2020:

- Info-Ed Proposals
- Info-Ed Projects

Tools for Publication and Presentation Import

The CV Import tool: Choose the CV Imports tab at the top. This should help with presentations and/or publications.

Thanks to assistance from University Libraries, Web of Science Integration is complete (thank you, Libraries, for championing this integration!)

University Libraries is also assisting us with a new ORCID integration.

Several tutorials and links within DigitalMeasures when you login that provide guides, including for publications import.

The ‘Promotion and/or Tenure Precheck’ workflow

We are using the Workflow section in DigitalMeasures for the submission of letters of intent for tenure-clock verification and time in service verification for faculty members seeking promotion. This process will launch 4/17/2020 and faculty will receive an email directly from DigitalMeasures. If you are not in CECAS or College of Education, check your Inbox under the Workflow tab.

Other workflows are in progress for May-June with OADC (Organization of Academic Department Chairs), TPR chairs, and administrative staff supporting TPR and annual evaluations: eForm3, eTPR.

Drop-in sessions and ‘office hours’ for Q&A with faculty will begin the week of May 11, 2020.