



Finance Shared Services
Request for Journal Correction

Requestor: **Name**

 Email

 Phone

Reason for Request:

Original Transaction Information:

Journal ID	Amount	Account	Fund	Dept	Program	Class	Project

Correction Requested:

Amount	Account	Fund	Dept	Program	Class	Project

Please send completed form to Shared Services (fss@clemson.edu)

FSS Only
JEC Journal ID: