

2022 Sandhill Farmers Market Vendor Information

The Sandhill Farmers Market 2022 season begins Tuesday, May 3, and is located at the entrance to the Sandhill Research and Education Center (SREC), 900 Clemson Road in Columbia, SC 29229. It will operate every Tuesday through November 22. (30 weeks) Hours are 2:00 pm to 6:00 pm or dusk.

Market Purpose

The Sandhill Farmers Market connects local farmers, artisans, entrepreneurs, and crafters with the community to increase awareness and support for local agriculture and entrepreneurship. Local produce and other agricultural products are offered weekly. The market provides educational opportunities for Clemson Extension, the Richland County Master Gardeners, and other organizations seeking to inform the community regarding their programs and services.

To participate in the Sandhill Farmers Market, read and adhere to the Rules and Regulations contained herein, then complete and submit the 2022 Sandhill Farmers Market Vendor Application. Vendors must operate in concert with all county, state, and federal regulations, the SCDA Food Safety and Compliance Program, and supply with your application a copy of any documentation required for selling your products. A \$25 application fee is required for your application to be reviewed. Complete and submit your application and payment for processing at least two weeks before you want to sell or by April 19 to sell on opening day. The application process is online along with the payment portal. Questions should be directed to:

Stan Perry, Director Special Projects
Clemson Sandhill Research and Education Center
900 Clemson Road – Columbia, SC 29229
Phone: 803-699-3187 direct line; 803-788-5700 main number
Fax: 803-736-4418 perry8@clemson.edu
www.clemson.edu/sandhill

2022 Sandhill Farmers Market Rules & Regulations

1. The Sandhill Farmers Market will open on Tuesday, May 3 and operate every Tuesday through November 22. This constitutes a 30-week season.
2. Market hours are 2:00 pm to 6:00 pm or dusk. Vendors should be in place by 1:30 pm. Set up begins at 12:15 pm. Enter passing the market office building to check in and make any necessary payment.
3. The market is located near the main entrance to the Clemson Sandhill Research and Education Center, 900 Clemson Rd., Columbia, SC 29229.

4. General Rules

- All vendors must register with the market by submitting a completed application, any required documents, and their \$25 seasonal association fee at least 2 weeks prior to participation. Registering or showing up on the day or week of the market is not acceptable. Vendors must keep their information current. Required documents must be submitted each year with the application. Each application is subject to review and the applicant will be notified as to the status of their submission. If the application fails, the fee will be refunded.
- Vendors are not allowed to have pets at the market.
- Vendors will dress appropriately. Smoking is prohibited. [Clemson is a tobacco free campus as of January 1, 2016.](#) No alcohol, illegal drugs or firearms are allowed on property. Children under 18 must be accompanied by an adult.
- Vendors are responsible for handling complaints from their customers. For other complaints, please contact the Market Manager.
- Vendors are expected to remain open during market hours. Arriving late or closing early can impact the vendor's ability to participate at the market.
- Weather Policy: The market will be cancelled or temporarily suspended in the event of any weather condition that the Market Manager deems to be unsafe. Market day questions should be directed to 803-788-5700.
- Vendors will, at all times, treat other vendors with respect and not interfere with customers standing at their site and/or actively transacting business.
- Hawking is prohibited. (Selling aggressively, especially by calling out)
- Solicitations for products, services or charitable contributions are not permitted without the express permission of the Sandhill Farmers Market Manager.

- Vendors may sell only products that have been approved by the Market Manager.

5. Licenses and Permits

- It is the responsibility of the vendor to research and comply with all federal, state, and local regulations governing the sale of their items. Products must be labeled, processed, and prepared in compliance with the [SC Department of Agriculture](#), [SC DHEC](#) , [SC DSS](#), and all other appropriate regulatory agencies.
- As required, licenses or permits shall be available for inspection.
- If selling livestock and livestock products (meat, dairy, fish, eggs, cheese and products made from such) for human consumption, vendors must furnish proof of compliance with all appropriate regulations and proof of their product liability insurance policy to the Market Manager with application 2 weeks before desired selling date.
- It is the responsibility of the vendor to research and comply with all business and tax regulations for the sale of their items.

6. Products Offered

- Quality of Product: All items will be reviewed and must be safe and of a high quality. Products that are bruised, discolored, undesirable, or damaged cannot be displayed.
- Vendors may offer agricultural products, produce and plants that they have produced or grown themselves in SC, including products made from SC agricultural products that they produced or grown, (i.e. goat milk soap and beeswax candles). Vendors may also enhance their product selection by offering products for resale. Resale items should be clearly marked. The Market Staff reserves the right to request a farm/garden/business visit. The market allows the participation of prepared food vendors. Food vendors must annually provide required documents with application and must be compliant with all SCDA/DHEC regulations. Anyone cooking onsite must provide proof of product liability insurance. Vendors must provide their own fresh water source, hot water sink and power.
- The market allows the participation of crafters and artisans. Products offered for sale must be approved by the Market Manager.
- Items other than those outlined in this application are not allowed to be sold at the market except with express permission of the Market Manager.
- Vendors may offer non-alcoholic beverages for sale. No glass bottles are allowed.
- The Market Manager reserves the right to refuse the sale of any item. All products sold during 2022 must be listed on the application for approval.

New items intended for sale during the season must be submitted for approval prior to selling.

7. Space and Tents

- Vendors are required to sell their items from a table, not directly from a tailgate or trunk of a car. Items can be placed elsewhere or stored neatly in a truck, but a front table with appropriate covering for transactions is required.
- One vehicle per standard space is allowed. Any larger vehicle or sales vehicle must be approved before bringing it to market. If approved, a parking space will be designated.
- Sellers will maintain clean sites. No offensive odors from merchandise or generators (includes noise). Vendors must keep their hands clean and preferably use food service gloves. Unless placed inside a cooler, as in the case of meats or eggs, all food items and their containers must be kept off of the ground. Seller's trash must be collected and removed from the market. Do not leave discarded produce on the ground or in trash cans.
- Vendors must provide their own scales, containers, bags, etc., for the sale of their goods. Scales are subject to inspection by SCDA.
- Vendors should furnish and set up their own tents, if needed, 10x10 feet or smaller. Selling spaces are marked and are approximately 10 x 10 feet but may vary slightly, depending on the landscape and location. Neither tents nor merchandise should extend over the boundaries of the selling space. Tents must be steady, in good condition and well-anchored. Trees or landscape shall not be altered.
- The Market Manager reserves the right to move vendor spots or the entire market to enhance or facilitate market operations.
- Neither power nor water is available.

8. Vendor Fees

- The \$25 annual application fee is due with the 2022 application.
- Vendors may be listed in the Farmers Market Newsletter.
- Each vendor must pay \$15.00 a day for occupancy of one/each selling space when paying weekly. Paying weekly with no commitment will be considered temporary.
- A discount is available when paying in advance. Cost per space with discount is:
 - Full Season - \$375.00 (30 weeks) (annual savings \$75.00)
 - Half Season - \$200.00 (15 consecutive weeks) (annual savings \$50.00)

Vendors are required to pay online prior to arrival. The vendor entrance passes in front of the market building.

9. Signage (Vendor provided)

- Vendors must have proper signage. Signage must include the business name, vendor's name and location of business. The farm address where produce is grown should be used if different than business address.
- Prices for all items are required and should be easily visible. Prices may be individually listed per container/display or on a large poster or marker board if easily seen from all areas of the booth.

10. The market does not guarantee the marketability of the vendors' goods or the success of the vendors' efforts.

11. Neither the Sandhill Farmers Market, Sandhill Research and Education Center, nor Clemson University shall be responsible for any loss through theft, damage or otherwise, of products or any private property while on the Clemson University property.

12. Participation in the Sandhill Farmers Market does not constitute an endorsement of the vendor, nor the products being sold, by Clemson University.

13. The Sandhill Farmers Market Manager reserves the right to revoke a vendor's participation in the market if the rules or regulations are violated. The Sandhill Farmers Market Manager reserves the right to amend these rules and regulations at any time without prior notice.

Clemson University Cooperative Extension Service offers its programs to people of all ages, regardless of race, color, gender, religion, national origin, disability, political beliefs, sexual orientation, gender identity, marital or family status and is an equal opportunity employer.