

2021 Sandhill Farmers Market Vendor Information

The Sandhill Farmers Market 2021 season begins Tuesday, May 18, and is located at the Sandhill Research and Education Center (SREC) entrance, 900 Clemson Road in Columbia, SC 29229. It is scheduled to operate every Tuesday through October 26. The market may be extended into November. Hours are 2:00 pm to 6:00 pm or dusk. Plans are to open the market early the first Tuesday of each month.

Market Purpose

The Sandhill Farmers Market connects local farmers, artisans, entrepreneurs, and crafters with the community to increase awareness and support for local agriculture and entrepreneurship. Local produce and other agricultural products are offered for sale weekly, along with select artisan offerings. The market was instituted as a community development effort of Clemson University to understand better the social and economic impacts such a market has on the local community. The data collected and the lessons learned are used by Clemson to assist other communities interested in starting such an effort. The market also offers increased educational opportunities for Clemson Extension, the Richland County Master Gardeners, and other organizations seeking to inform the community regarding their programs and services.

To participate in the Sandhill Farmers Market, read and adhere to the Rules and Regulations contained herein, then complete and submit the 2021 Sandhill Farmers Market Vendor Application. Vendors must operate in concert with all county, state, and federal regulations, the SCDA Food Safety and Compliance Program, and supply with your application a copy of any documentation required for selling your products. The customary \$25.00 application fee is waived for 2021. Complete and submit your application at least two weeks before you want to sell or by April 30 to sell on opening day. The application process is online, and any questions should be directed to:

Stan Perry, Director Special Projects
Clemson Sandhill Research and Education Center
900 Clemson Road – Columbia, SC 29229
Phone: 803-699-3187 direct line; 803-788-5700 main number
Fax: 803-736-4418 perry8@clemson.edu
www.clemson.edu/sandhill

2021 Sandhill Farmers Market Rules & Regulations

1. The Sandhill Farmers Market will open on Tuesday, May 18, and is scheduled to operate every Tuesday through October 26.
2. Market hours are 2:00 pm to 6:00 pm or dusk. Vendors should be in place by 1:30 pm. Set up begins at 12:15 pm. Enter passing the market office building to check-in and make any necessary payment.
3. The market is located near the main entrance to the Clemson Sandhill Research and Education Center, 900 Clemson Rd., Columbia, SC 29229.

4. General Rules

- All vendors must register with the market by submitting a completed application and required documents two weeks before participation. Registering or showing up on the day or week of the market is not acceptable. Vendors must keep their information current. Required documents must be submitted each year with the application. Each application is subject to review, and the applicant will be notified as to the status of their submission.
- Vendors may be required to complete and submit a confidential Weekly Data Form, which requests information regarding sales and products sold. Failure to comply may result in revoking a vendor's participation in the market. Vendors will not be identified in data tabulation.
- Vendors are not allowed to have pets at the market.
- Vendors will dress appropriately. Smoking is prohibited. [Clemson is a tobacco-free campus as of January 1, 2016.](#) No alcohol, illegal drugs, or firearms are allowed on the property. An adult must accompany children under 18.
- Vendors are responsible for handling complaints from their customers. For other complaints, please contact the Market Manager.
- Vendors are expected to remain open during market hours. Arriving late or closing early can impact the vendor's ability to participate in the market.
- Weather Policy: The market will be canceled or temporarily suspended in the event of any weather condition that the Market Manager deems to be unsafe. Market day questions should be directed to 803-788-5700.
- Vendors will, at all times, treat other vendors with respect and not interfere with customers standing at their site and/or actively transacting business.
- Hawking is prohibited. (Selling aggressively, especially by calling out)

- Solicitations for products, services, or charitable contributions are not permitted without the Sandhill Farmers Market Manager's express permission.
- Vendors may sell only products that the Market Manager has approved.

5. Licenses and Permits

- It is the vendor's responsibility to research and comply with all federal, state, and local regulations governing the sale of their items. Products must be labeled, processed, and prepared according to the [SC Department of Agriculture](#), [SC DHEC](#), [SC DSS](#), and all other appropriate regulatory agencies.
- As required, licenses or permits shall be available for inspection.
- If selling livestock and livestock products (meat, dairy, fish, eggs, cheese, and products made from such) for human consumption, vendors must furnish proof of compliance with all appropriate regulations and evidence of their product liability insurance policy to the Market Manager with application two weeks before desired selling date.
- It is the vendor's responsibility to research and comply with all business and tax regulations for the sale of their items.

6. Products Offered

- Quality of Product: All items will be reviewed and must be safe and of high quality. Products that are bruised, discolored, undesirable, or damaged cannot be displayed.
- Vendors may offer agricultural products, produce, and plants that they have produced or grown themselves in SC, including products made from SC agricultural products that they produced or grown (i.e., goat milk soap and beeswax candles). Vendors may also enhance their product selection by offering products for resale. Resale items should be marked. The Market Staff reserves the right to request a farm/garden/business visit. The market allows the participation of prepared food vendors. Food vendors must annually provide required documents with applications and be compliant with all SCDA/DHEC regulations. Anyone cooking onsite must provide proof of product liability insurance. Vendors must provide their freshwater source, hot water sink, and power.
- The market allows the participation of crafters and artisans. The Market Manager must approve products offered for sale.
- Items other than those outlined in this application are not allowed to be sold at the market except with the market manager's express permission.
- Vendors may sell beverages during 2021. The beverages must be in sealed containers and not poured or dispensed. For example, cans or plastic bottles

are acceptable, but dispensing beverages from a container or drink system is not.

- The Market Manager reserves the right to refuse the sale of any item. All products sold during 2021 must be listed on the application for approval. New items intended for sale during the season must be submitted for approval before selling.

7. Space and Tents

- Vendors are required to sell their items from a table, not directly from a tailgate or trunk of a car. Items can be placed elsewhere or stored neatly in a truck, but a front table with appropriate covering for transactions is required.
- One vehicle per standard space is allowed. Any larger vehicle or sales vehicle must be approved before bringing it to market. If approved, a parking space will be designated.
- Sellers will maintain clean sites. No offensive odors from merchandise or generators (includes noise). Vendors must keep their hands clean and preferably use food service gloves. Unless placed inside a cooler, as in meats or eggs, all food items and their containers must be kept off the ground. Seller's trash must be collected and removed from the market. Do not leave discarded produce on the ground or in trash cans. Sellers may not offer samples and should not permit the customer to handle products.
- Vendors must provide their scales, containers, bags, etc., for the sale of their goods. Scales are subject to inspection by SCDA.
- Vendors should furnish and set up their tents if needed, 10x10 feet or smaller. Selling spaces are marked and are approximately 10 x 10 feet but may vary slightly, depending on the landscape and location. Neither tents nor merchandise should extend over the boundaries of the selling space. Tents must be steady, in good condition, and well-anchored. Trees or landscape shall not be altered.
- The Market Manager reserves the right to move vendor spots or the entire market to enhance or facilitate market operations.
- Neither power nor water is available.

8. Vendor Fees

- Vendors may be listed in the Farmers Market Newsletter.
- Each vendor must pay \$15.00 a day per space.

Vendors are required to pay as they enter the market area or online before setup. The vendor entrance passes in front of the market building.

9. Signage (Vendor provided)

- Vendors must have proper signage at all times. Signage must include the business name, vendor's name, and location of the business. The farm address where produce is grown should be used if different from the business address.
- Prices for all items are required and should be easily visible. Prices may be individually listed per container/display or on a large poster or marker board if easily seen from all the booth areas.

10. The market does not guarantee the marketability of the vendors' goods or the success of the vendors' efforts.

11. Neither the Sandhill Farmers Market, Sandhill Research and Education Center, nor Clemson University shall be responsible for any loss through theft, damage, or otherwise, of products or any private property while on the Clemson University property.

12. Participation in the Sandhill Farmers Market does not constitute an endorsement of the vendor, nor the products being sold, by Clemson University.

13. The Sandhill Farmers Market Manager reserves the right to revoke a vendor's participation in the market if the rules or regulations are violated. The Sandhill Farmers Market Manager reserves the right to amend these rules and regulations at any time without prior notice.

Clemson University Cooperative Extension Service offers its programs to people of all ages, regardless of race, color, gender, religion, national origin, disability, political beliefs, sexual orientation, gender identity, marital or family status and is an equal opportunity employer.

